

## MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD

06/13/18-Open Meeting: Minutes to be approved at open public meeting on Wednesday, July 13, 2018. An Open Meeting of the Buckskin Fire Board convened on June 13, 2018 at 6:00 pm in the classroom of Station 1 of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

1. Call to Order: 6:02 pm

2. Roll Call.

Members Present: *Chairman Jeff Daniel, Secretary/Clerk: Wayne Posey, board members Don Rountree, Bob Gory and Glenda Gerson.*

Staff Present: *Interim Chief Abel, Troy Maloney, Barbara Cole, Captain Weatherford, Captain Byrd, Firefighter Felix, Lt. Maxwell, Lt. Fernandes, Firefighter Quinn & Firefighter Kowalski.*

Public Present: *Amber Byrd, Ryan Atkins, Deuce Minor.*

### ***PUBLIC HEARING***

3. (Discussion) Open to the Public for Comments: *No Public Comments.*

4. Adjourn: Public Hearing Closed. *6:04 pm.*

### ***OPEN MEETING***

5. Convene into Open Meeting. *6:05pm*

6. (Action Item): Approval of Minutes submitted for the Open Meetings held on 05/09/18, 05/21/2018 & 05/30/2018.

*Motion made by Glenda Gerson for the approval of Minutes for the meeting of 05/09/18, 5/21/2018 & 05/30/18 along with a second from Bob Gory.*

*There were no comments or questions prior to voting*

*Ayes: Daniel, Posey, Gerson, Rountree & Gory*

*Nayes:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on agenda item #6*

7. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 05/01/18-05/31/18. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. *Motion was made by Wayne Posey for the acceptance of the monthly financial reports and expense reports for 05/01/2018-05/31/2018, along with a second from Glenda Gerson.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Posey, Glenda, Rountree & Gory*

*Nayes:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on item #7.*

8. Old Business (Discussion and Possible Action) re; tabled action from previous meeting, to be tabled until further notice from board, but to remain on any future agenda until action taken or permanently removed.

A. *RFQ Legal; requested by Board Member Bob Gory.*

*No motion for this items, keep as a tabled discussion for at least 2 months. This item will appear on each agenda as a place hold until an action from the board takes place.*

B. *Hall Parker case refund regarding PSPRS;*

*Motion was made by Wayne Posey to carry funds over in a separate account for board authorization to make at a later date to decide to pay into PSPRS unfunded liability or to use as needed for the fire department, along with a second from Bob Gory.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Posey, Glenda, Rountree & Gory*

*Nayes:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on item #8B.*

9. (Action Item): Adopt the Buckskin Fire District Annual Budget and Tax Rate for the fiscal year 2018/2019 according to A.R.S 42-17151 (A)(1).

*Motion was made by Wayne Posey to adopt the budget for the 2018/2019 fiscal year at the tax rate of 3.0215, along with a second from Bob Gory.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Posey, Glenda, Rountree & Gory*

*Nayes:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on item #9.*

10. (Discussion and Possible Action): Discussion and Possible Action: Request made by Board member Glenda Gerson on reasons of paramedics leaving Buckskin Fire Department.

*Interim Chief Abel gave an update regarding current reasons of the loss of the last 3 paramedics. No motion necessary.*

11. (Discussion and Possible Action): Request made by Board member Wayne Posey for sick and vacation utilization reports for the past 3 years. *Board members were given utilization reports, but, request made at the next time sick leave policy comes up on the agenda, the reports be separated by used vacation/sick, cashed out vacation/sick and sick accrual balances. No motion necessary.*

12. (Discussion and Possible Action): Request made by Board members for duties and descriptions for firefighters, Lieutenants and Captains. *Motion made by Wayne Posey to table until new Fire Chief, Maloney has more time to review, along with a second from Bob Gory. There were no comments or questions prior to voting.*  
*Ayes: Daniel, Posey, Glenda, Rountree & Gory*  
*Nays:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a majority vote on item #12.*
13. (Discussion and Possible Action): Request made by Board member Wayne Posey on whether Captains should be paramedics, requirements of Captains and general information. *Was a discussion only, no action needed.*
14. (Discussion and Possible Action): Correspondence from La Paz County regarding election notice for November election for the 2 Board positions ending 2018.  
*Discussion was that there would be an election for the 2 Board Positions available for Glenda Gerson and Robert Gory and Buckskin fire would let La Paz County know for the election in November, 2018. No motion necessary.*
15. (Discussion and Possible Action): Regarding Policy Manual and Draft Policies.
- Policy Number 2.6.5, Off Duty DUI Arrest, Drug/Alcohol Policy. 1<sup>st</sup> reading. *Motion was made by Wayne Posey to have attorney look at policy for legal review before moving to 2<sup>nd</sup> reading, along with a second from Don Rountree.*  
*There were no comments or questions prior to voting*  
*Ayes: Daniel, Posey, Gerson, Rountree & Gory*  
*Nays:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a majority vote on agenda item #15*
  - Placeholder for Addition Policies for introduction/first reading only.
16. (Report) Chairman's Report: Jeff Daniel  
*No Report given*
17. Fire Chief's Report: *See Attached Reports.*
- A. Summary of Incident Report/Activity Log
  - B. Monthly Activities
  - C. Upcoming Activities and Events
  - D. Overtime Report

18. (Appointment and Oath): Hiring of new Fire Chief, Troy Maloney. *Chief Maloney was sworn in by Chairman Daniel on June 13, 2018 with a start date of June 18, 2018.*

19. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take action on any item raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda.* Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.**

*Ryan Atkins asked questions regarding hiring more medics and his understanding of the current budget had left some room on the table regarding the current tax rate for the budget to have been better for the Fire Department.*

20. Poll Board Members for **items to be considered for inclusion on next agenda.**

21. **Schedule next Work Session and/or Regular Session;**  
*Next scheduled meeting Wednesday, July 11, 2016 at 6:00 pm.*

22. Adjourn 7:08 pm

  
Jeff Daniel, Chairman


7-11-18  
Date

Barbara Cole

06/25/2018

Administrative Assistant

Date

Minutes approved by:  Date: 7/11/18

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PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, STEVE ABEL, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.