



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD
01/14/20-Open Meeting: Minutes to be approved at open public meeting on Wednesday, February 12, 2020. An Open Meeting of the Buckskin Fire Board convened on January 14, 2020 at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344 that convened at 6:00 pm. The following matters were discussed at the Open Meeting.

Open Meeting

1. Call to Order: 6:02 pm
2. Roll Call.
Members Present: *Secretary/Clerk Don Rountree, board members Wayne Posey, John Mihelich & Jeff McCormack. Chairman Jeff Daniel absent.*
Staff Present: *Chief Maloney, Barbara Cole.*
Public Present: *None present.*
3. (Discussion and Possible Action): Auditor from Henry & Horne to call in to go over the Annual Audit for the Fiscal Year End 06.30.19.
Brian Hemmerle from Henry & Horne went over the Fiscal Year End Audit for fiscal year end 06.30.19, explained different aspects of the audit, including the estimated actuarial regarding PSPRS, Public Safety Retirement. He stated the audit was very clean, BFD kept spending in line, and that that there were no issues regarding internal controls and that any suggestions that had been made during the previous audit were put into effect for the current audit. There were no questions from the Board or from staff.
4. **Call to the Public.** Consideration and discussion of comments from the public.
*Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***
No public presentation.



5. (Action Item): Approval of Minutes submitted for the Open Meetings held on 12/11/19.
Motion made by Wayne Posey for the approval of Minutes for the meeting of 12/11/19 as per written, along with a second from Jeff McCormack.
There were no comments or questions prior to voting.
Ayes: Posey, Rountree, Mihelich & McCormack.
Nayes:
Absent: Daniel
Abstain:
Secretary/Clerk, Don Rountree: Motion passed by a majority vote on agenda item #5.

6. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 12/01/19 –12/31/19. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. *Motion was made by Wayne Posey for the acceptance of the monthly financial reports and expense reports for 12/01/2019-12/31/19, along with a second from John Mihelich.*
There were no comments or questions prior to voting.
Ayes: Rountree, Posey, Mihelich & McCormack.
Nayes:
Absent: Daniel
Abstain:
Secretary/Clerk, Don Rountree: Motion passed by a majority vote on item #6.

7. (Discussion): Discussion of PSPRS percentages for the 2020/2021 Budget year.
Board members made aware of the 2021 PSPRS actuarial, regarding the unfunded liability and the rate for the new budget year was going to. No action was required, only a discussion.

8. (Discussion and Possible Action Item). Board discussion regarding San Bernardino Contract for Services.
Chief Maloney gave an update regarding the Contract for services, including that San Bernardino had changed the annual rate to \$50,000 per year for Buckskin to provide service for the San Bernardino area 6.5 miles South of Parker Dam at the intersection of CRIT Tribal land, and approximately 7 miles North of Parker Dam at Black Meadow Landing, starting July 1, 2020.. Chief had mentioned that the total of the \$50k could be put towards the PSPRS unfunded liability.



A motion was made by Wayne Posey to allow the Chief to move forward with the contract for the \$50,000 or more, and come back with copies of the changes for the board, before moving forward with Legal review, but continue for now with the shore-line calls, along with a second from Jeff McCormck.

There was a comment from John Mihelich regarding wanting the whole \$50k to go towards the PSPRS unfunded liability, no other comments or questions prior to voting.

Ayes: Rountree, Posey, Mihelich & McCormack.

Nays:

Absent: Daniel

Abstain:

Secretary/Clerk, Don Rountree: Motion passed by a majority vote on item #8.

9. (Discussion and Possible Action Item): Discussion and 1st Reading 2020-2021 Strategic Plan Draft.

Chief discussed the Strategic Plan, including conflicts regarding 12 personnel verses 11 personnel. There was no action required, as only a 1st reading.

10. (Discussion and Possible Action). Discussion for Board to declare items for surplus, according to policy 1.6.6.

Board discussed the items to surplus: Mobile fuel trailer, the Conquest (prior boat) extra motor and the Conquest outdrive.

A motion was made by Wayne Posey to surplus the items mentioned to surplus according to policy 1.6.6, along with John Mihelich. Chief Maloney had mentioned that the Public Auction used to sell the Conquest boat had been a good venue to use. There were no comments or questions prior to voting.

Ayes: Rountree, Posey, Mihelich & McCormack.

Nays:

Absent: Daniel

Abstain:

Secretary/Clerk, Don Rountree: Motion passed by a majority vote on item #10.

11. (Discussion & Possible Action): Board Chair to sign Declaration for Chase Bank for calendar year 2020 for Line of credit.

Motion was made by Wayne Posey for the Board Chair to sign the Declaration for Chase Bank for the calendar year 2020 for the Line of Credit, along with a second from John Mihelich.

There were no comments or questions prior to voting.

Ayes: Rountree, Posey, Mihelich & McCormack.

Nays:



Absent: Daniel

Abstain:

Secretary/Clerk, Don Rountree: Motion passed by a majority vote on item #11.

12. (Report) Chairman's Report: Jeff Daniel

No Report given

13. Fire Chief's Report: *See Attached Reports.*

- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events

14. Ask Board Members for *items to be considered for inclusion on next agenda.*

15. **Schedule next Regular Session or Workshop;**

Budget Workshop and Regular Board meeting for February 12, 2020. Budget Workshop will start at 6:00pm, immediately followed by Board meeting.

16. Adjourn of Regular Board Meeting: *6:51 pm.*

Jeff Daniel
Jeff Daniel, Chairman

2/12/20
Date

Barbara Cole
Office Administrator

01/16/2020
Date

Minutes approved by: *Don Rountree*

Date: 2-12-20

Minutes approved by: *Don Rountree*

Date: 2/12/20

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, TROY MALONEY, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.



8500 RIVERSIDE DR., PARKER, ARIZONA 85344
PHONE: 928-667-3321 FAX 928-667-3431

Chief's Monthly Report - January 2020

Troy Maloney, Fire Chief

Personnel: All are doing well. One employee is still out on industrial leave. Firefighter Todd Honomichl has resigned his position as a full-time firefighter, but will be staying on as a Paid On-Call Firefighter.

Ryan Johnson has come back as a Paid On-Call Firefighter/Paramedic. Ryan was one of our previous Safer Grant employees who took a full-time firefighter position with the Desert Hills Fire District after our grant ran out.

Lieutenants Fernandes and Weatherford and myself are attended the AFDA conference in Laughlin the 16th through the 18th.

Jan 15th, we conducted promotional testing for the positions of Lieutenant and Captain. We had four qualified internal candidates. Successful candidates were placed on an eligibility list.

Captain Pellerin has resigned effective February 29th, 2020 due to injuries he suffered in an off-duty accident. Lieutenant Weatherford will be promoted to fill Pellerin's position as Captain on B-Shift. Firefighter Quinn will be promoted to Lieutenant and assigned to work on B-Shift under Captain Weatherford. Please congratulate the two of them on their success.

I will be out of the office on vacation January 30th through February 7th. Lieutenant Weatherford will be covering for me. I will have minimal cellular services. Text messages will be your best way to contact me if needed. For administrative questions, please contact Barbara Cole at the office. For any operational questions, please contact Lt. Weatherford at 928-916-4823.

Apparatus: Boat-1 is out of service. We are still using the borrowed jet boat from the Sheriff's Office.

E-1102 is out of service and in Phoenix for mechanical repairs.

All other apparatus is in service.

Facilities: On duty crews have been repainting the interior of station 11. New LED flood light was installed at station 11 to light up the public entrance parking area.

Incidents: January 4th at 13:42 hours, Utility-1151 and E-1102 responded to a cardiac arrest at the Desert Bar. U-1151 arrived to find bystanders performing CRP. U-1151 & E-1102 provided patient and AMR transported to La Paz; the patient did not survive. The owner of the Desert Bar has requested BFD to provide a CPR class to his employees and he is going to purchase an Automatic External Defibrillator (AED).

January 8th at 14:05 hours, E-1101, E-1102, C-1100 responded the Buckskin Mountain Trail for a person having a stroke located approximately 1-1/2 miles in from the trailhead. BFD crews hiked into the patient and requested a medical helicopter for evacuation. The patient was flown to Saint Joseph Hospital in Phoenix.

Jan 11th at 02:49 hours, E-1101, E-1102 and C-1100 responded to a rollover accident on Riverside drive in front of the La Paz County Park. Units arrived to find a vehicle on its roof with heavy damage and one patient with a head injury. Patient was transported emergent to Havasu.

January 17th at 14:12 hours, E-1101 and E-1102 responded to a UTV rollover accident on Cienega Springs Road near the Hwy-95 intersection. E-1101 arrived to find four victims of which one of them was in critical condition. E-1101 and E-1102 took patient care with assistance from AMR. A helicopter was requested to the scene and E-1102 coordinated the landing zone. The patient was flown to Phoenix where the patient later died from their injuries.

January 22, at 13:29 hours, E-1102, E-1101 and C-1100 responded to a three-car accident in front of station 211. C-1100 arrived to moderate damage to multiple vehicle with one vehicle blocking the center turn lane. All occupants were out of their vehicles and refused treatment/transport.

Jan 23rd at 21:59 hours, E-1102 responded to Black Meadow Land for an RV fire. The fire was out upon arrival of E-1102. E-1102 checked for hot spots; none found. E-1102 took a report and returned into District.

Jan 26th at 15:00 hours, C-1100, U-1151 and E-1102 responded to the area east of the Desert Bar for an ATV rollover accident with two people injured in a ravine. C-1100 arrived to find the patient one patient already self-extricated and the other located in a deep ditch about a ¼ mile east of the Desert bar. U-1151 arrived and took patient care. E-1102 staged at Hwy-95 & Cienega Springs Road. The patient had to be loaded into the back of U-1151 and driven out of the desert to the awaiting AMR unit for transport.

Administration: We have been working on getting our new website posted with all the documentation required by Arizona Revised Statutes.

I am working on completing a draft of a Strategic Plan that will be ready for your First Reading in your January Board packet. Please remember that this is a draft and a starting point. It is up to all of us to have input into it for final product. This is another tool for us to use for budget panning.

Staff is working of developing a draft budget for the Board. We will start of this year's budget process with a review of the proposed Strategic Plan and rough draft budget. I will be providing you with a budget meeting schedule outline for your approval.

Jan 14th, I met with ADEQ representative Luke Messer in regards to our open burning permits.

January 22, we hosted an Advanced Life Support (ALS) airway management class instructed by Air Methods (air ambulance helicopter company that services our area). 20 EMTs and Paramedics attended from six different agencies.

January 23rd, The River Lodge Snowbird Association donated \$2,093.02 to the Buckskin Fire District in appreciation for our emergency responses to their community. This year alone, BFD has saved two lives at River Lodge; one was a cardiac arrest and the other was a choking. Both would have resulted in death if it were not for our emergent responses.

January 29, met with San Bernardino County Fire Assistant Fire Chief Marshal and finalized a draft agreement for your review and approval to send to legal counsel for review. This will be included in your Board packet.

Buckskin Fire Department

Parker, AZ

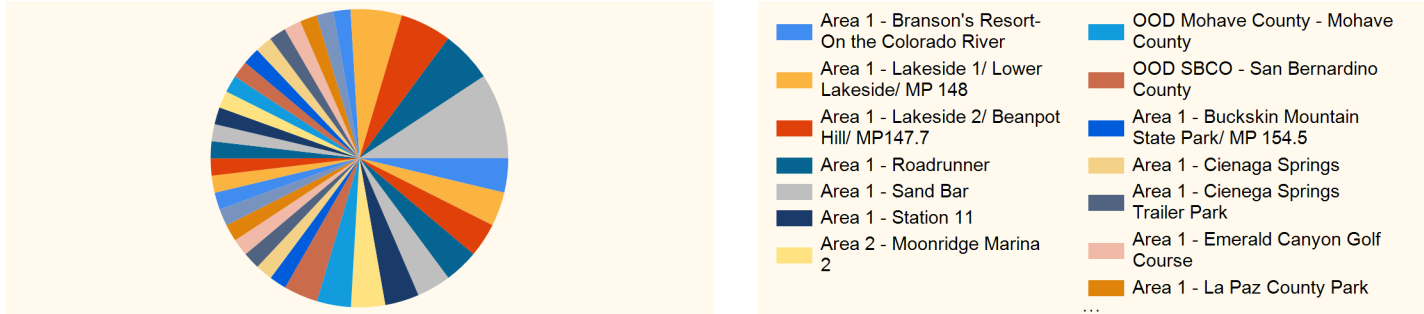
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Count of Incidents by Incident Type per Zone

Incident Status: All | Start Date: 01/01/2020 | End Date: 01/31/2020

% of Incidents per Zone



INCIDENT TYPE	# INCIDENTS	% of TOTAL
Area 1 - Branson's Resort- On the Colorado River		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
700 - False alarm or false call, other	1	1.85%
Zone: Area 1 - Branson's Resort- On the Colorado River Total Incident:	2	3.70%
Area 1 - Buckskin Mountain State Park/ MP 154.5		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 1 - Buckskin Mountain State Park/ MP 154.5 Total Incident:	1	1.85%
Area 1 - Cienaga Springs		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 1 - Cienaga Springs Total Incident:	1	1.85%
Area 1 - Cienaga SpringsDesert Bar Road		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
322 - Motor vehicle accident with injuries	2	3.70%
Zone: Area 1 - Cienaga SpringsDesert Bar Road Total Incident:	3	5.56%
Area 1 - Cienaga Springs Trailer Park		
554 - Assist invalid	1	1.85%
Zone: Area 1 - Cienaga Springs Trailer Park Total Incident:	1	1.85%
Area 1 - Emerald Canyon Golf Course		
322 - Motor vehicle accident with injuries	1	1.85%
Zone: Area 1 - Emerald Canyon Golf Course Total Incident:	1	1.85%
Area 1 - La Paz County Park		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 1 - La Paz County Park Total Incident:	1	1.85%
Area 1 - Lakeside 1/ Lower Lakeside/ MP 148		
321 - EMS call, excluding vehicle accident with injury	2	3.70%
Zone: Area 1 - Lakeside 1/ Lower Lakeside/ MP 148 Total Incident:	2	3.70%

Report shows count of incidents for Status selected.

INCIDENT TYPE	# INCIDENTS	% of TOTAL
Area 1 - Lakeside 2/ Beanpot Hill/ MP147.7		
311 - Medical assist, assist EMS crew	1	1.85%
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 1 - Lakeside 2/ Beanpot Hill/ MP147.7 Total Incident:	2	3.70%
Area 1 - Lakeside 5		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
554 - Assist invalid	3	5.56%
631 - Authorized controlled burning	1	1.85%
Zone: Area 1 - Lakeside 5 Total Incident:	5	9.26%
Area 1 - Lower Marina Manor		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 1 - Lower Marina Manor Total Incident:	1	1.85%
Area 1 - Manor Market		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 1 - Manor Market Total Incident:	1	1.85%
Area 1 - Marina View Estates		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
554 - Assist invalid	2	3.70%
Zone: Area 1 - Marina View Estates Total Incident:	3	5.56%
Area 1 - Marina Village		
554 - Assist invalid	1	1.85%
Zone: Area 1 - Marina Village Total Incident:	1	1.85%
Area 1 - Moovalya Estates		
554 - Assist invalid	3	5.56%
Zone: Area 1 - Moovalya Estates Total Incident:	3	5.56%
Area 1 - On the River		
700 - False alarm or false call, other	1	1.85%
Zone: Area 1 - On the River Total Incident:	1	1.85%
Area 1 - Pirate's Den		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 1 - Pirate's Den Total Incident:	1	1.85%
Area 1 - Roadrunner		
311 - Medical assist, assist EMS crew	1	1.85%
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 1 - Roadrunner Total Incident:	2	3.70%
Area 1 - Sand Bar		
321 - EMS call, excluding vehicle accident with injury	2	3.70%
Zone: Area 1 - Sand Bar Total Incident:	2	3.70%
Area 1 - Sand Piper		
321 - EMS call, excluding vehicle accident with injury	1	1.85%

Report shows count of incidents for Status selected.

INCIDENT TYPE	# INCIDENTS	% of TOTAL
Zone: Area 1 - Sand Piper Total Incident:	1	1.85%
Area 1 - Station 11		
321 - EMS call, excluding vehicle accident with injury	2	3.70%
Zone: Area 1 - Station 11 Total Incident:	2	3.70%
Area 2 - B&B Trailer Park		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 2 - B&B Trailer Park Total Incident:	1	1.85%
Area 2 - Buckskin Valley		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 2 - Buckskin Valley Total Incident:	1	1.85%
Area 2 - CAP Pumping Plant		
324 - Motor vehicle accident with no injuries.	1	1.85%
Zone: Area 2 - CAP Pumping Plant Total Incident:	1	1.85%
Area 2 - Castle Rock Shores		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 2 - Castle Rock Shores Total Incident:	1	1.85%
Area 2 - Havasu Springs/ MP 159.2		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 2 - Havasu Springs/ MP 159.2 Total Incident:	1	1.85%
Area 2 - Hillcrest Bay		
324 - Motor vehicle accident with no injuries.	1	1.85%
Zone: Area 2 - Hillcrest Bay Total Incident:	1	1.85%
Area 2 - MC's Market		
324 - Motor vehicle accident with no injuries.	1	1.85%
Zone: Area 2 - MC's Market Total Incident:	1	1.85%
Area 2 - Moonridge Marina 2		
321 - EMS call, excluding vehicle accident with injury	2	3.70%
Zone: Area 2 - Moonridge Marina 2 Total Incident:	2	3.70%
Area 2 - River Island State Park/ MP 156		
122 - Fire in motor home, camper, recreational vehicle	1	1.85%
Zone: Area 2 - River Island State Park/ MP 156 Total Incident:	1	1.85%
Area 2 - Tommy's Paradise Cafe/ Apartments		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 2 - Tommy's Paradise Cafe/ Apartments Total Incident:	1	1.85%
Area 2 - Verde West		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 2 - Verde West Total Incident:	1	1.85%
Area 2 - Winnetou Shores		
321 - EMS call, excluding vehicle accident with injury	1	1.85%
Zone: Area 2 - Winnetou Shores Total Incident:	1	1.85%

Report shows count of incidents for Status selected.

INCIDENT TYPE	# INCIDENTS	% of TOTAL
OOD Mohave County - Mohave County		
324 - Motor vehicle accident with no injuries.	1	1.85%
551 - Assist police or other governmental agency	1	1.85%
Zone: OOD Mohave County - Mohave County Total Incident:	2	3.70%
OOD SBCO - San Bernardino County		
122 - Fire in motor home, camper, recreational vehicle	1	1.85%
324 - Motor vehicle accident with no injuries.	1	1.85%
Zone: OOD SBCO - San Bernardino County Total Incident:	2	3.70%
TOTAL INCIDENTS FOR ALL ZONES:	54	100%

Report shows count of incidents for Status selected.