



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD  
02/12/20-Open Meeting: Minutes to be approved at open public meeting on Wednesday, March 11, 2020. An Open Meeting of the Buckskin Fire Board convened on February 12, 2020, immediately following a Budget Work session that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344 that convened at 6:00 pm. The following matters were discussed at the Open Meeting.

### Work Session

*Budget Workshop started at 6:04 after roll call. Discussions involved tax rates, staffing concerns, contract services and Pension concerns regarding the unfunded liability. There were no decisions made during the work session, will have another work session next month. Work Session ended at 6:40pm.*

### Open Meeting

1. Call to Order: 6:04 pm
2. Roll Call.  
Members Present: *Chairman Jeff Daniel, Secretary/Clerk Don Rountree, board members Wayne Posey, John Mihelich (by telephone). Jeff McCormack absent.*  
Staff Present: *Chief Maloney, Barbara Cole.*  
Public Present: *None present.*
3. **Call to the Public.** Consideration and discussion of comments from the public.  
*Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***  
*No public presentation.*
4. (Action Item): Approval of Minutes submitted for the Open Meetings held on 01/14/20.  
*Motion made by Don Rountree for the approval of Minutes for the meeting of 01/14/20 as per written, along with a second from John Mihelich.*



*There were no comments or questions prior to voting.*

*Ayes: Daniel, Posey, Rountree, Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on agenda item #4.*

5. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 01/01/20 –01/31/20. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. *Motion was made by Don Rountree for the acceptance of the monthly financial reports and expense reports for 01/01/2020-01/31/20, along with a second from Wayne Posey.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on item #5.*

6. (Discussion & Possible Action Item): Strategic Plan Draft, 2020-2121, 2<sup>nd</sup> reading, with possible Board approval.  
*Motion was made by Don Rountree to approve the Strategic Plan as written, knowing that it is a revolving document that may be changed as needed by the Board along with a second from John Mihelich. Board member Wayne Posey made the comment that a strategic plan should be a flexible accurate road map, PSPRS section be revised for the current actuarial, any changes to the plan should come back to the Board to maintain goals and certain priorities regarding PSPRS.*

7. (Discussion and Possible Action Item). Board discussion regarding revised San Bernardino Contract for Services with possible approval for Chief Maloney to move forward with legal review and approve for finalization.  
*Motion was made by Don Rountree to make the recommendation to direct the Chief to send the contract for San Bernardino Contract for Services to the attorney for review and to make sure we get the contract back in a timely manner, bringing it back to the Board for signing either for the March or at the latest April, Board meeting, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*



*Ayes: Daniel, Rountree, Posey, Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on item #7.*

8. (Report) Chairman's Report: Jeff Daniel  
*No Report given*
  
9. Fire Chief's Report: *See Attached Reports.*
  - A. Summary of Incident Report/Activity Log
  - B. Monthly Activities
  - C. Upcoming Activities and Events
  
10. Ask Board Members for *items to be considered for inclusion on next agenda.*
  
11. **Schedule next Regular Session or Workshop:**  
*Budget Workshop and Regular Board meeting for March 11, 2020. Budget Workshop will start at 6:00pm, immediately followed by Board meeting.*
  
12. Adjourn of Regular Board Meeting: *6:58 pm.*

*Jeff Daniel*  
Jeff Daniel, Chairman

10 March 2020  
Date

Barbara Cole  
Office Administrator

02/28/2020  
Date

Minutes approved by: *Don Rountree* Date: 3-10-2020

Minutes approved by: *WV* Date: 3/10/20



PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, TROY MALONEY, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.