



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD
04/14/20-Open Meeting: Minutes to be approved at open public meeting on Tuesday, 5/12/2020. An Open Meeting of the Buckskin Fire Board convened on April 14, 2020, immediately following a Budget Work session that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344 that convened at 6:00 pm. The following matters were discussed at the Open Meeting. ***DUE TO COVID-19 CRISIS, BUCKSKIN WILL ONLY BE DOING MEETINGS BY TELEPHONE CONFERENCE FOR THE PUBLIC UNTIL FURTHER NOTICE. PUBLIC CAN CALL THE STATION FOR INFORMATION ON HOW TO BE PART OF THE MEETING.***

Work Session

Budget Workshop started at 6:02. There were discussions regarding personnel services & staffing levels, questions were asked if firefighters were getting a raise, with a yes response from Chief Maloney. Further questions were raised regarding budget additions or changes that the Board was not aware of, but the same worksheets and same budget material has been given to the Board every month since February. No decisions were made during discussions, session ended at 6:36.

Open Meeting

1. Call to Order: 6:08 pm
2. Roll Call.
Members Present: *Chairman Jeff Daniel & Wayne Posey, board members Don Rountree, John Mihelich & Jeff McCormack were by telephone conferencing.*
Staff Present: *Chief Maloney, Barbara Cole.*
Public Present: *None present*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or***



take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.

No public presentation or on phone conference.

4. (Action Item): Approval of Minutes submitted for the Open Meetings held on 03/10/20.

Motion made by Wayne Posey for the approval of Minutes for the meeting of 03/10/20 as per written, along with a second from Don Rountree.

There were no comments or questions prior to voting.

Ayes: Daniel, Posey, Rountree, Mihelich & McCormack.

Nayes:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.

5. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 03/01/20 –03/31/20. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. *Motion was made by Don Rountree for the acceptance of the monthly financial reports and expense reports for 03/01/2020-03/31/20, along with a second from John Mihelich.*

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich & McCormack

Nayes:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on item #5.

6. (Discussion & Possible Action Item): Possible Board approval of revised contract with San Bernardino County as reviewed and/or updated by Buckskin Legal counsel, William Whittington, from the law firm of Boyle, Pecharich, Cline, Whittington & Stallings, P.L.L.C., (BPCWS). Legal review and approve for finalization.

Item #6 was tabled, for a later date, when attorney has more time to review. There was no action necessary.

7. (Discussion and Possible Action Item): Board approval to adopt pay scale for part-time, non-benefited and non-pensionable personnel.



Discussion regarding Board already had approved the pensionable pay scale at a prior meeting, this was only the non-pensionable part as a revision. Motion was made by Wayne Posey to adopt the revised pay scale to include the part-time, non-benefited and non-pensionable personnel, along with a second from Jeff McCormack. There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on item #7.

8. (Discussion and Possible Action Item): Board approval of administrative pay scale for all administrative staff.

Discussion were brought up by Wayne Posey regarding the starting pay on both the office administrator and the Fire Chief. Discussions regarding the posted starting pay for the position of Fire Chief was starting wage of \$85,000. Chief Maloney stated that the Chief position is on a contract basis and that whatever the board wants to start the pay scale at, is their decision. No action was taken as item #8 was tabled for further discussions.

9. (Discussion and Possible Action Item): Board approval of changing Fire Board meetings from the 2nd Wednesday of the month to the 2nd Tuesday of each month. Motion was made by Jeff Daniel to approve the changing of the Fire Board meetings from the previous second Wednesday of each month to the second Tuesday of each month, along with a second from Wayne Posey.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on item #9.

10. (Report) Chairman's Report: Jeff Daniel

No Report given

11. Fire Chief's Report: *See Attached Reports.*

- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events



12. Ask Board Members for *items to be considered for inclusion on next agenda.*
San Bernardino contract.
Administrative pay scale.
Budget adoption for public posting
13. **Schedule next Regular Session or Workshop;**
Regular Board meeting for Tuesday, May 12, 2020.
14. Adjourn of Regular Board Meeting: 6:40 pm.

Jeff Daniel, Chairman

5/12/20
Date

Barbara Cole
Office Administrator

04/23/2020
Date

Minutes approved by: [Signature]

Date: 5/12/20

Minutes approved by: [Signature]

Date: 5/12/20

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, TROY MALONEY, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.