



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD  
12/08/20-Open Meeting: Minutes to be approved at open public meeting on Tuesday, 01/12/2021.  
An Open Meeting of the Buckskin Fire Board convened on December 8, 2020, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344 that convened at 6:00 pm. The following matters were discussed at the Open Meeting. ***DUE TO COVID-19 CRISIS, BUCKSKIN WILL ONLY BE DOING MEETINGS BY TELEPHONE CONFERENCE FOR THE PUBLIC UNTIL FURTHER NOTICE. PUBLIC CAN CALL THE STATION FOR INFORMATION ON HOW TO BE PART OF THE MEETING.***

#### **Agenda Open Meeting**

1. Call to Order: Open Meeting, 6:01 pm
2. Roll Call.  
Members Present: *Chairman Jeff Daniel, Don Rountree, John Mihelich, Jeff McCormack & Wayne Posey.*  
Staff Present: *Chief Maloney, Barbara Cole.*  
Public Present: *Jeff Taylor.*
3. (Action Item): Re-Appointed Board Members, Jeff Daniel, Don Rountree and Wayne Posey to sign certificate of compliance of acknowledging they are current with reviewing open meeting law material. Newly appointed or re-appointed members are required to comply with State Statutory Training. Signed certificates will be forwarded to attorney on record.  
*No Motion necessary. All three Re-Appointed board members, Jeff Daniel, Don Rountree and Wayne Posey acknowledged they were current with reviewing Open Meeting Law Material and signed the Certificates of Compliance.*
4. (Action Item): Oath of office for Re-Appointed Fire Board members to be administered by current Fire Board Members. Jeff Daniel, Don Rountree and Wayne Posey; and to sign Oath of Office document.  
*No Motion necessary. Oath of office administered by current Board Member John Mihelich for each re-appointed Board Member, Jeff Daniel, Don Rountree and Wayne Posey. All re-appointed Board Members did sign Oath of Office document.*



5. (Action Item): Elect new officers, Chairman & Secretary/Clerk, of the Buckskin Fire Board in open meeting.

*Motion was made by John Mihelich to keep Jeff Daniel as Chairman, along with a second from Wayne Posey. There were no comments or questions prior to voting.*

*Ayes: Mihelich, Posey, Rountree & McCormack.*

*Nayes:*

*Absent:*

*Abstain: Daniel*

*Motion passed by a majority vote on agenda item #5A*

*Motion was made by Wayne Posey to keep Don Rountree as Secretary/Clerk, along with a second from John Mihelich. There were no comments or questions prior to voting.*

*Ayes: Daniel Mihelich, Posey, & McCormack.*

*Nayes:*

*Absent:*

*Abstain: Rountree*

*Motion passed by a majority vote on agenda item #5B*

6. (Action Item): Newly Elected Chairman to proceed with the remainder of the meeting.  
*No Motion necessary, Jeff Daniel, Chairman, proceeded with remainder of meeting.*
7. (Action Item): All Board Members to sign documents: Official authorized signatures of new Fire Board for accounts held at the La Paz County Treasurer's office.  
*No Motion necessary, all Board members signed official document for the County Treasurer's Office.*
8. **Call to the Public.** Consideration and discussion of comments from the public.  
*Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or***



*take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.*

*No public presentation.*

9. Approval of Minutes submitted for the Open Meetings held on November 10, 2020. *Motion made by John Mihelich for the approval of Minutes for the meeting of 11/10/20 as per written, along with a second from Jeff McCormack.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Mihelich, Posey & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #9.*

10. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 11/01/20 – 11/30/20. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. *Motion was made by Don Rountree to approve the monthly financial reports and expense reports for 11/01/2020-11/30/20, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Mihelich, Posey & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #10.*

11. (Action Item): Discussion and Possible Action: Statement of location where all notices of the meetings of Buckskin Fire District will be posted. *Motion was made by Wayne Posey to change the Public Notice, that is signed by the La Paz County Board of Supervisors, to show the 2<sup>nd</sup> Tuesday of the month and the Notices and Agendas of meetings would at Buckskin Fire Station 11, Buckskin Fire Station 211 and the Buckskin Fire District Website at [www.Buckskinfd.com](http://www.Buckskinfd.com), along with a second from Don Rountree.*

*Chief Maloney commented that both Fire Stations now have outside, glass cases for postings that are easily accessed by the Public.*

*Ayes: Daniel, Rountree, Mihelich, Posey & McCormack.*

*Nays:*



Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #11.

12. (Report) Chairman's Report: Jeff Daniel

No Report given

13. Fire Chief's Report: See Attached Reports.

- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events

14. Ask Board Members for **items to be considered for inclusion on next agenda.**

Auditor from Henry & Horne will be calling in to go over audit for FYE 06.30.20.

Discussion of PSPRS actuarial for FYE 2020/2021 budget review when new budget discussions begin at later date.

15. Schedule next Regular Session or Workshop;

Tuesday, January 12<sup>th</sup>, 2021.

16. Adjourn of Regular Board Meeting: 6:28 pm.

Jeff Daniel  
Jeff Daniel, Chairman

2 | 9 | 21  
Date

Barbara Cole  
Office Administrator

12/17/2020  
Date

Minutes approved by: [Signature] Date: 1/12/2021

Minutes approved by: [Signature] Date: 1-12-2021

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, TROY MALONEY, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.