



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD  
12/07/21-Open Meeting and Workshop: Minutes to be approved at open public meeting on Tuesday, 01/11/2021. A Public meeting of the Buckskin Fire Board convened on December 07, 2021, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting

### **Work Session**

Workshop discussions regarding Interim Chief Dennen and the Fire Board expectations  
Priorities from the Chief to the Board and from the Board to the Chief regarding  
expectations, personnel, public safety, apparatus & equipment, capital reserve, facilities,  
fiscal responsibilities, and pension debt.

*Workshop started at 6:01pm. All of the above topics were discussed in the workshop, but there were no decisions made in the workshop. Workshop ended at 6:20 pm.*

### **Agenda Open Meeting**

1. Call to Order: 6:00 pm, closed at 6:01 to go into Workshop.  
*Reconvened at 6:20 pm.*
2. Roll Call.  
Members Present: *Chairman Jeff Daniel, John Mihelich, Wayne Posey, Jeff McCormack & Don Rountree (telephonically).*  
Staff Present: *Interim Chief Dennen, Barbara Cole, Captain Chambers & FF Anderson.*  
Public Present: *No public present.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***  
*No public comments.*



4. (Action Item): Approval of Minutes submitted for the Open Meeting held on November 9, 2021.

*Motion made by Wayne Posey for the approval of Minutes for the meeting of 11/09/2021 as written, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich, & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.*

5. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 11/01/21 – 11/30/21. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Bucksfire Fire District policy and procedures. A motion was made by Don Rountree to approve the monthly financial reports and expense reports for 11/01/2021 -11/30/2021, along with a second from John Mihelich.

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich., McCormack*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #5.*

6. (Discussion and Possible Action Item): Discussion and Possible action regarding PSPRS Funding options with Stifel & Associates pension re-finance.

*There was no action taken, as pension re-finance is still moving forward, also, Interim Chief Dennen wanted to compliment Chief Maloney and admin staff on the work done on a timely basis to keep the re-finance project going in a timely manner and speaking regarding the S & P rating group for Bucksfire to receive a higher rating.*

7. (Discussion and Possible Action Item): Discussion and Possible action to transfer \$27,330 from the Pension reserve fund into the Building reserve fund for capital expenditures needed for maintenance and purchase ACs for Station 211.

*.Copies of bids were included in Board package, but Interim Chief Dennen stated that he was having Captain Chambers re-do the bids as some of them were getting older and he wanted the board to have a better picture of the building & maintenance projects that need to be funded, as to why he was asking for the Board to transfer funds from the*



*Pension reserve fund into the building reserve fund, such as AC units for Station 211, diesel exhaust removal system that is a hazard to anyone breathing fumes, the AC units at Station 11 that are on the roof, the roof on Station 11 that needs to be replaced. A motion was made by Wayne Posey to transfer \$27,330 from the Pension reserve fund to the Building reserve fund, and that before anything is finalized for the work, that the Fire Board sees and approves the most recent bids or proposals, along with a second from Jeff Daniel.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich, McCormack*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #7.*

8. (Discussion and Possible Action Item): Discussion and Possible action to follow the recommendation to continue funding the Pension relief account within the Buckskin Fire District to the maximum estimated amount of \$550k over the next five years with guidelines on distribution of Enterprise revenue funds, Parker Fire and San Bernadino, between reserve accounts with a 60/40 split.

*Board members were given a break-out from the Stifel firm, who is orchestrating the pension re-finance project, that would show what Buckskin would need to work towards in an extra fund in case there was changes in the market that would warrant extra money going to the PSPRS pension. According to the estimated maximum amount that number would need to be approximately \$550k to have a safe amount, since Buckskin opted out for the re-finance to have a contingency portion in the loan which would have been around 950k.*

*A Motion made by Wayne Posey for the approval of a 60% of the revenue from Parker Fire and San Bernadino only, to go into the Pension Reserve account and the other 40% to be put into a capital reserve account and to fund the Pension Reserve account up to the \$550k over the next 5 years, along with a second from Jeff Daniel.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #8.*

9. (Discussion and Possible Action Item): Discussion and Possible Action as per Interim Fire Chief 's recommendation to retroactive a pay increase for the Office Manager consistent with the pay increase that was approved for the other employee classifications at the beginning of the fiscal year 2021/2022. Board members were given a copy of the Office manager approved pay scale along with the budget that showed the increase, but was not include in the Board approval to give employees a raise, Wayne Posey read the



*minutes that stated for firefighters only in 3 different places in the minutes that reflected the pay raises in the new fiscal year 2021/2022 budget and he stated that all of the board members had voted on that, each of the other board members were asked if that had been their intention to leave out the one person, of which their answers were no and that had not been their understanding until later when it had been brought to their attention. . Mr. Posey asked MS Cole if that was increasing the compensation that she is paid for Parker under the contract of which was stated “No”.*

*A motion was made by Wayne Posy to approve the retroactive 4 % raise for the Office Manager for Buckskin Fire only, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #9.*

10. (Discussion and Possible Action Item): Discussion and Possible Action to adopt Resolution 2021-2, disclosing the use of Certificates of Participation Funds to refinance the Public Safety Personnel Retirement Legacy debt and reassign pension funds to pay for the principal and interest payments per closing debt service payment schedule. *A motion was made by Don Rountree to adopt Resolution 2021-2 for the use of the COPs to refinance the PSPRS Legacy debt and reassign pension funds to pay for the principle & interest payments per the closing debt service payment schedule, along with a second from Jeff McCormack.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #10.*

11. (Report) Chairman’s Report: Jeff Daniel.

*No report given but wanted to thank Chief Troy Maloney for his work on the Pension Refinance and he was very appreciative for the work that was done to get Buckskin an “A” rating and that he was greatly appreciated for all his other accomplishments and assistance.*

12. Fire Chief’s Report: *See Attached Reports.*



- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events

13. Ask Board Members for *items to be considered for inclusion on next agenda.*  
*Board approving donated equipment*  
*Board approving of having to re-furbish equipment and/or policy of accepting donated equipment*

14. **Schedule next Regular Session or Workshop.**  
*Tuesday, January 11, 2022.*

15. Adjourn of Regular Board Meeting: 7:01 pm.

Jeff Daniel  
Jeff Daniel, Chairman

1-11-22  
Date

Barbara Cole  
Office Administrator

12/15/2021  
Date

Minutes approved by: Jon Hunt

Date: 1-11-22

Minutes approved by: Mc

Date: 1-11-22

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, TROY MALONEY, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.

# Buckskin Fire Department

Parker, AZ

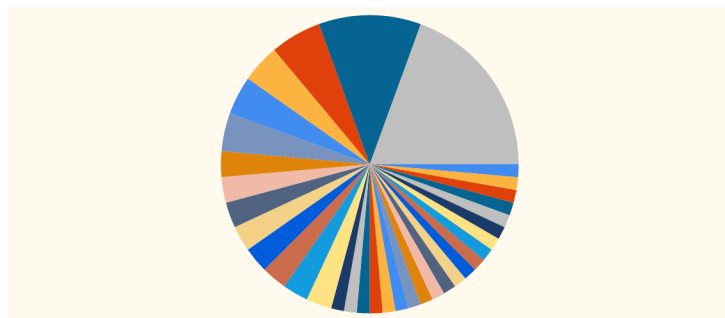
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## Count of Incidents by Incident Type per Zone

Incident Status: All | Start Date: 11/01/2021 | End Date: 11/30/2021

% of Incidents per Zone



- Area 1 - Anchor Inn Storage
- Area 1 - Cienega Springs Trailer Park
- Area 1 - Lower Marina Manor
- Area 1 - Marina Village
- Area 1 - Moovalya Keys 1/ Vista Del Monumento
- Area 1 - Moovalya Keys 2
- Area 1 - On the River
- Area 1 - Pirate's Den
- Area 1 - Rio Lindo Shores
- Area 1 - River Glen
- Area 1 - Sand Bar
- Area 1 - Sundance
- Area 1 - Upper Marina Manor
- Area 2 - Buckskin Valley
- Area 2 - Dam View
- Area 2 - Havasu Springs/ MP 159.2
- Area 2 - Parker Dam
- Area 2 - Parker Dam RD
- Area 2 - Station 211

INCIDENT TYPE	# INCIDENTS	% of TOTAL
<b>Area 1 - Anchor Inn Storage</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 1 - Anchor Inn Storage Total Incident:	1	1.39%
<b>Area 1 - Cienega Springs</b>		
321 - EMS call, excluding vehicle accident with injury	2	2.78%
Zone: Area 1 - Cienega Springs Total Incident:	2	2.78%
<b>Area 1 - Cienega Springs Trailer Park</b>		
320 - Emergency medical service, other	1	1.39%
Zone: Area 1 - Cienega Springs Trailer Park Total Incident:	1	1.39%
<b>Area 1 - Fox's RV Park Resort</b>		
311 - Medical assist, assist EMS crew	2	2.78%
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 1 - Fox's RV Park Resort Total Incident:	3	4.17%
<b>Area 1 - La Paz County Park</b>		
311 - Medical assist, assist EMS crew	1	1.39%
321 - EMS call, excluding vehicle accident with injury	2	2.78%
Zone: Area 1 - La Paz County Park Total Incident:	3	4.17%
<b>Area 1 - Lakeside 1/ Lower Lakeside/ MP 148</b>		
311 - Medical assist, assist EMS crew	2	2.78%
321 - EMS call, excluding vehicle accident with injury	1	1.39%
541 - Animal problem	1	1.39%
Zone: Area 1 - Lakeside 1/ Lower Lakeside/ MP 148 Total Incident:	4	5.56%
<b>Area 1 - Lakeside 2/ Beanpot Hill/ MP147.7</b>		
311 - Medical assist, assist EMS crew	1	1.39%
321 - EMS call, excluding vehicle accident with injury	1	1.39%
551 - Assist police or other governmental agency	1	1.39%
552 - Police matter	1	1.39%

Report shows count of incidents for Status selected.



554 - Assist invalid	4	5.56%
Zone: Area 1 - Lakeside 2/ Beanpot Hill/ MP147.7 Total Incident:	8	11.11%
<b>Area 1 - Lakeside 5</b>		
321 - EMS call, excluding vehicle accident with injury	2	2.78%
Zone: Area 1 - Lakeside 5 Total Incident:	2	2.78%
<b>Area 1 - Lower Marina Manor</b>		
551 - Assist police or other governmental agency	1	1.39%
Zone: Area 1 - Lower Marina Manor Total Incident:	1	1.39%
<b>Area 1 - Marina Village</b>		
541 - Animal problem	1	1.39%
Zone: Area 1 - Marina Village Total Incident:	1	1.39%
<b>Area 1 - Miraleste Shores</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
611 - Dispatched & cancelled en route	1	1.39%
Zone: Area 1 - Miraleste Shores Total Incident:	2	2.78%
<b>Area 1 - Moovalya Estates</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
651 - Smoke scare, odor of smoke	1	1.39%
Zone: Area 1 - Moovalya Estates Total Incident:	2	2.78%
<b>Area 1 - Moovalya Keys 1/ Vista Del Monumento</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 1 - Moovalya Keys 1/ Vista Del Monumento Total Incident:	1	1.39%
<b>Area 1 - Moovalya Keys 2</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 1 - Moovalya Keys 2 Total Incident:	1	1.39%
<b>Area 1 - On the River</b>		
134 - Water vehicle fire	1	1.39%
Zone: Area 1 - On the River Total Incident:	1	1.39%
<b>Area 1 - Pirate's Den</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 1 - Pirate's Den Total Incident:	1	1.39%
<b>Area 1 - Rio Lindo Shores</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 1 - Rio Lindo Shores Total Incident:	1	1.39%
<b>Area 1 - River Glen</b>		
324 - Motor vehicle accident with no injuries.	1	1.39%
Zone: Area 1 - River Glen Total Incident:	1	1.39%
<b>Area 1 - Sand Bar</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 1 - Sand Bar Total Incident:	1	1.39%

Report shows count of incidents for Status selected.



INCIDENT TYPE	# INCIDENTS	% of TOTAL
<b>Area 1 - Sandy Beach</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
900 - Special type of incident, other	1	1.39%
Zone: Area 1 - Sandy Beach Total Incident:	2	2.78%
<b>Area 1 - Sundance</b>		
324 - Motor vehicle accident with no injuries.	1	1.39%
Zone: Area 1 - Sundance Total Incident:	1	1.39%
<b>Area 1 - Upper Marina Manor</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 1 - Upper Marina Manor Total Incident:	1	1.39%
<b>Area 2 - Buckskin Valley</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 2 - Buckskin Valley Total Incident:	1	1.39%
<b>Area 2 - Dam View</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 2 - Dam View Total Incident:	1	1.39%
<b>Area 2 - Havasu Springs/ MP 159.2</b>		
552 - Police matter	1	1.39%
Zone: Area 2 - Havasu Springs/ MP 159.2 Total Incident:	1	1.39%
<b>Area 2 - Hillcrest Bay</b>		
321 - EMS call, excluding vehicle accident with injury	2	2.78%
Zone: Area 2 - Hillcrest Bay Total Incident:	2	2.78%
<b>Area 2 - Holiday Harbor/ MP 157</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
622 - No incident found on arrival at dispatch address	1	1.39%
Zone: Area 2 - Holiday Harbor/ MP 157 Total Incident:	2	2.78%
<b>Area 2 - Parker Dam</b>		
621 - Wrong location	1	1.39%
Zone: Area 2 - Parker Dam Total Incident:	1	1.39%
<b>Area 2 - Parker Dam RD</b>		
715 - Local alarm system, malicious false alarm	1	1.39%
Zone: Area 2 - Parker Dam RD Total Incident:	1	1.39%
<b>Area 2 - Station 211</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 2 - Station 211 Total Incident:	1	1.39%
<b>Area 2 - Tommy's Paradise Cafe/ Apartments</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%
Zone: Area 2 - Tommy's Paradise Cafe/ Apartments Total Incident:	1	1.39%
<b>Area 2 - Verde West</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.39%

Report shows count of incidents for Status selected.





INCIDENT TYPE	# INCIDENTS	% of TOTAL
Zone: Area 2 - Verde West Total Incident:	1	1.39%
<b>Not Specified</b>		
	3	4.17%
Zone: Not Specified Total Incident:	3	4.17%
<b>OOD Parker - Parker Fire District</b>		
611 - Dispatched & cancelled en route	2	2.78%
Zone: OOD Parker - Parker Fire District Total Incident:	2	2.78%
<b>OOD SBCO - San Bernardino County</b>		
311 - Medical assist, assist EMS crew	3	4.17%
321 - EMS call, excluding vehicle accident with injury	6	8.33%
322 - Motor vehicle accident with injuries	1	1.39%
611 - Dispatched & cancelled en route	4	5.56%
Zone: OOD SBCO - San Bernardino County Total Incident:	14	19.44%
<b>TOTAL INCIDENTS FOR ALL ZONES:</b>	<b>72</b>	<b>100%</b>

Report shows count of incidents for Status selected.

