



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD  
01/11/22-Open Meeting and Workshop: Minutes to be approved at open public meeting on Tuesday, 02/15/2022, a public meeting of the Buckskin Fire Board convened on January 11, 2022, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting

### Agenda Open Meeting

1. Call to Order: 6:00 pm,
2. Roll Call.  
Members Present: *Chairman Jeff Daniel, John Mihelich, Wayne Posey, Jeff McCormack & Don Rountree.*  
Staff Present: *Interim Chief Dennen, Barbara Cole, Captain Weatherford & FF Kowalski.*  
Public Present: *No public present.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***  
*No public comments.*
4. (Action Item): Approval of Minutes submitted for the Open Meeting held on December 7, 2021.  
*Motion made by Wayne Posey for the approval of Minutes for the meeting of 12/07/2021 as written, along with a second from Jeff McCormack.*  
*There were no comments or questions prior to voting.*  
*Ayes: Daniel, Rountree, Posey, Mihelich, & McCormack.*  
*Nays:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.*



5. (Action Item): Approval of Minutes submitted for the Emergency Meeting held on December 21, 2021.

*Motion made by Don Rountree for the approval of Minutes for the Emergency meeting of December 21, 2021 as written, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich., McCormack*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #5.*

6. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 12/01/21 – 12/31/21. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures.

*Agenda Item #6 was tabled to next month's meeting as the Treasurer's office was unable to deliver their monthly reports in time for the meeting. December and January financials will be on the next agenda for February 2022.*

7. (Discussion and Possible Action Item): Discussion and Possible action approve the bid for the Air Conditioning install at Station 211 and the repair of the diesel exhaust vents for Station 11 & 211.

*Interim Chief Dennen went over the bids for the A/C units for Station 211 and the Diesel exhaust systems for both Stations that have not been working and the possible effects if not fixed which there were bids for each of the two issues. A motion was made by Wayne Posey to approve the AC units for Station 211 from Fayette Air Conditioning with a not to exceed amount of \$13,490 and to accept the bid from APS Purification Systems to fix both units at both Stations 11 & 211 with a not to exceed amount of \$6,109.09, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich, McCormack*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #7.*

8. (Discussion and Possible Action Item): Discussion and Possible action to approve Donation Policy 1.6.7.



*A Motion made by Wayne Posey for the approval of Donation Policy 1.6.7 along with a second from Don Rountree.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #8.*

9. (Discussion and Possible Action Item): Discussion and Possible Action to approve the donation of Vehicle from San Bernadino, 2006 Ford Brush truck, VIN 1FDAW57PX6EB35349.

*Discussion included the use of the truck for the purpose of running calls on the San Bernadino side of the river and saving the wear and tear on the 1102 Rosenbauer, and the cost to replace the pump on the truck would be between \$2500 to approximate \$6k It was also brought up that if the truck were to be sold it would be a cost to BFD to pay San Bernadino \$6200 or if BFD terminated earlier than 2025. Chief Dennen stated that the truck still had a value just the way it sits of approximate \$20-25K and that the cost of the pump would still be worth the value of the truck to help keep the mileage off of the BFD vehicles going over to San Bernadino County.*

*A motion was made by Don Rountree to accept the 2006 Ford Brush truck VIN 1FDAW57PX6EB35349 from San Bernadino along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Mihelich & McCormack.*

*Nays: Posey*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on agenda item #9.*

10. (Discussion and Possible Action Item): Discussion and Possible Action to approve AFG grant for shared equipment with Parker Fire for SCBA Equipment, BFD costs would be \$9,253.58 for a total grant of \$485,513.16 between the two Fire Districts.

*Chief Dennen explained the grant that was being proposed and explained that it would actually be less costs for both organizations and the total grant would now be \$370,143.36 for a cost to each District in the amount of \$8,812.93 instead of the cost for BFD \$9,253.58 that had originally been proposed and that the grant would not affect the current budget but be a cost in the budget coming up for FYE 2023. The grant has not been submitted yet, for the Board to approve the cost for BFD's share of the SCBA units. A motion was made by Wayne Posey to authorize the approval of the submission of the*



*Grant for \$370,143.36 and for the cost of both District in the amount of \$8,812.93 to share the cost of the SCBA equipment, along with a second from Don Rountree.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #10.*

11. (Report on status of Certificates of Participation): As authorized by the Fire Board on November 9<sup>th</sup>, 2021, the Certificates of Participation transaction closed, and funds distributed to PSPRS. *No action needed, informational only. Chairman Daniel and Board thanked Chief Dennen, Chief Maloney and Barbara Cole for getting everything done to be able to move forward with this endeavor.*

12. (Discussion and Possible Action): Review, Discussion and Possible Action to number the District's authorizing resolution related to the Certificates of Participation. When adopted on November 9, 2021, the authorizing resolution related to the Certificates of Participation was captioned as "Resolution Approving the Sale and Execution and Delivery of Certificates of Participation in a Leaseback Agreement to Provide the necessary Financing, however the resolution was not numbered. To approve numbering the above listed Resolution and rename to Resolution 2021-3, Disclosing the use of the Certificates of Participation Funds to refinance the Public Safety Personnel Retirement Legacy debt and reassign pension funds to pay for the principal and interest payments per closing debt service payment schedule. A motion was made by Wayne Posy to approve the numbering of the previous approved Resolution to Resolution 2021-3, "Resolution Approving the Sale and Execution and Delivery of Certificates of Participation in a Leaseback Agreement to Provide the necessary Financing," along with a second from John Mihelich.

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #12.*

13. (Report) Chairman's Report: Jeff Daniel.

*No Report given.*

14. Fire Chief's Report: *See Attached Reports.*



- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events

15. Ask Board Members for *items to be considered for inclusion on next agenda.*  
*December 2021 & January 2022 financial reports*  
*Starting of Budget process*

16. **Schedule next Regular Session or Workshop.**  
*Thursday, February 10, 2022 (Special Meeting)*  
*Chief Testing and Assessment. 5:30 pm*

*Tuesday, February 15, 2022. Regular Board Meeting*

17. Adjourn of Regular Board Meeting: 7:00 pm.

Jeff Daniel  
Jeff Daniel, Chairman

2/15/22  
Date

Barbara Cole  
Office Administrator

01/19/2022  
Date

Minutes approved by: Don Date: 2-15-22

Minutes approved by: Pat Date: 2-15-22

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, PAT DENNEN, INTERIM FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.