



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD
02/15/22-Open Meeting and Workshop: Minutes to be approved at open public meeting on Tuesday, 03/08/2022, a public meeting of the Buckskin Fire Board convened on February 15, 2022, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting

Workshop

Discussions included preliminary assessed values and tax rates along with the recommendation from Chief Dennen of the needs of the District for new Budget year, including staffing, capital replacement, etc. These are only preliminary budget projections as there is still numbers that need to be filled in with actual numbers from insurances, etc. when available.

Workshop ended at 7:02pm

Agenda Open Meeting

1. Call to Order: 6:05 pm,
2. Roll Call.
Members Present: *Chairman Jeff Daniel, John Mihelich, Wayne Posey, Jeff McCormack & Don Rountree.*
Staff Present: *Interim Chief Dennen, Barbara Cole, Captain Byrd & FF Maxwell & Consultant Brenda Tranchina (telephonically).*
Public Present: *No public present.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***
No public comments.



Decision was made to go to item #9 and #10, regarding Executive Session 1st which opened at 6:07.

4. (Action Item): Approval of Minutes submitted for the Open Meeting held on January 11, 2022.

Motion made by Wayne Posey for the approval of Minutes for the meeting of 01/11/2022 as written, along with a second from Don Rountree.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich, & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.

5. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 12/01/21 – 12/31/21. All transactions approved by the Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Bucksfire Fire District policy and procedures.

A motion made by Don Rountree to approve the financial and expense reports for 12/01/2021 – 12/31/2021, along with a second from from John Mihelich.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich, & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #5.

6. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 01/01/22 – 01/31/22. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Bucksfire Fire District policy and procedures.

A motion made by Don Rountree to approve the financial and expense reports for 01/01/2022 – 01/31/2022, along with a second from John Mihelich.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich, & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #6.



7. (Discussion and Possible Action Item): Discussion and Possible action to approve the new legal counsel for the Pension Board, according to the modified statutes that were effective January 1, 2022.

Discussions were regarding the copies of the CV's and fee schedule that were given to the Board members from a list of attorneys that had been recommended by current BFD attorney William Whittington. A motion was made by Wayne Posey to approve the attorney Pamela Treadwell-Rubin with the law firm of Goering, Roberts, Rubin, Brogna, Enos & Treadwell-Rubin, PC., to represent the BFD Pension Board, along with a second from Jeff McCormack.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich, McCormack

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #7.

8. (Discussion and Possible Action Item): Discussion and Possible action to approve donated equipment with a value over \$1,000. Chief Dennen discussed the equipment that was donated was a confined space winch with a 450lb winch weight capacity with a value new of approximately \$3,300. A motion was made by Wayne Posey for the approval of the donated equipment, along with a second from John Mihelich.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #8.

9. (Discussion and Possible Action Item): Possible motion to go into Executive Session pursuant A.R.S. §38-431.03.A.1: Regarding personnel matters: Fire Chief consideration of employment.

A motion was made by Don Rountree to convene into Executive session regarding personnel matters, Fire Chief consideration of employment, along with a second from John Mihelich.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #9.



Executive Session ended at 6:50pm

Open Meeting started at 6:51pm.

10. (Discussion and Possible Action Item): Discussion and Possible regarding hiring of new Fire Chief.

Chairman Daniel Stated that no Decisions had been made in Executive Session.

A motion was made by Wayne Posey to direct the consultant, Brenda Tranchina, to move forward with an offer of a contract to Brian McMahan for the Fire Chief position and to stay within the salary parameters that the Board had stated for the salary & benefit package, along with a second from Don Rountree.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #10.

11. (Report) Chairman's Report: Jeff Daniel.

No Report given.

12. Fire Chief's Report: *See Attached Reports.*

- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events

13. Ask Board Members for *items to be considered for inclusion on next agenda.*

Budget updates

14. **Schedule next Regular Session or Workshop.**

Tuesday, March 08, 2022. Regular Board Meeting

15. Adjourn of Regular Board Meeting: *7:30 pm.*



Jeff Daniel
Jeff Daniel, Chairman

3/8/22
Date

Barbara Cole
Office Administrator

02/28/2022
Date

Minutes approved by: Pat Dennen Date: 3-8-22

Minutes approved by: James Date: 3/8/2022

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, PAT DENNEN, INTERIM FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.