



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD
03/08/22-Open Meeting and Workshop: Minutes to be approved at open public meeting on Tuesday, 04/12/2022, a public meeting of the Buckskin Fire Board convened on March 08, 2022, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting

Workshop

Discussions included preliminary assessed values and tax rates along with the recommendation from Chief Dennen of the needs of the District for new Budget year, including staffing, capital replacement, etc. The Board was given 4 budget proposals including two with the current tax rate and two with proposed tax rate increase that would allow BFD to hire another one possible two more Firefighters to fill the roster that has not been filled for quite some time. Chief Dennen also mentioned that BFD admin staff would like a direction to go with the 4 budgets that were labeled 1-4. These are only preliminary budget projections as there is still numbers that need to be filled in with actual numbers from insurances, etc. when available. There were no decisions made at the workshop.

Workshop ended at 6:45 p.m.

Agenda Open Meeting

1. Call to Order: 6:05 pm,
2. Roll Call.
Members Present: *Chairman Jeff Daniel, John Mihelich, Wayne Posey, Jeff McCormack & Don Rountree.*
Staff Present: *Interim Chief Dennen, Barbara Cole, Captain Weatherford & FF Rather, also Chief Dennen introduced BFD's new paramedic, Gabe Brune, to the board members.*
Public Present: *No public present.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***
No public comments.



Regular meeting re-opened at 6:45pm

4. (Action Item): Approval of Minutes submitted for Special Meeting held on 2/10/2022.
Motion made by Jeff Daniel for the approval of Minutes for the meeting of 2/10/2022 as written, along with a second from John Mihelich.
There were no comments or questions prior to voting.
Ayes: Daniel, Rountree, Posey, Mihelich, & McCormack.
Nays:
Absent:
Abstain:
Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.

5. (Action Item): Approval of Minutes submitted for the Open Meeting held on 02/15/2022.
Motion made by Wayne Posey for the approval of Minutes for the meeting of 02/15/2022 as written, along with a second from Jeff McCormack.
There were no comments or questions prior to voting.
Ayes: Daniel, Rountree, Posey, Mihelich, & McCormack.
Nays:
Absent:
Abstain:
Chairman Daniel: Motion passed by a unanimous vote on agenda item #5.

6. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 02/01/22 – 02/28/22. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures.
A motion made by Don Rountree to approve the financial and expense reports for 02/01/2022 – 02/28/2022, along with a second from John Mihelich.
There were no comments or questions prior to voting.
Ayes: Daniel, Rountree, Posey, Mihelich, & McCormack.
Nays:
Absent:
Abstain:
Chairman Daniel: Motion passed by a unanimous vote on agenda item #6.

7. (Discussion and Possible Action Item): Discussion and Possible action for Board decision or other discussion regarding the budget for FYE 2023.
Chief Dennen discussed that BFD needed a budget that the Board was leaning toward so as not have to bring 4 budgets back each time as discussed in the workshop. Mr. Posey asked if this was to approve a budget without bringing back to the board, of which the answer was no, only to have to work on one budget moving forward that the District can finish and balance once all of the unknown numbers are in. A motion was made by Jeff Daniel for BFD to keep



working only on budget number 2, that had been presented in the workshop that included a 2% raise and to hire an 11 FF along with a tax increase of approximately 12 cents, along with a second from Wayne Posey and for BFD to bring back to the Board when all of the final numbers are in for the final approval.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #7.

8. (Discussion and Possible Action Item): Discussion and Possible regarding hiring of new Fire Chief. *Discussions regarding the new Fire Chief and pension related questions if he had to be in the PSPRS system of if there were alternatives, but no action was necessary, discussion only as the New Chief had already accepted the contract.*

9. (Discussion and Possible Action Item): Discussion and Possible action for the Board to approve additional cost on AC units at Station 211.

Chief Dennen explained that when the board had approved the cost of the air conditioning system at station 211 that the electrical wiring had not been included in the original amount of \$13,490, but that an additional \$958 for the cost of the electrical would bring the total amount to \$14,448., and since the original approval had stated not to go over the original \$13,490, Chief Dennen wanted the board to know and approve the additional amount billed.

A motion was made by Wayne Posey to approve the additional amount for the electrical of \$958, making the total payment of \$14,448, along with a second from Jeff Daniel.

There were no comments or questions prior to voting.

Ayes: Daniel, Rountree, Posey, Mihelich & McCormack.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #9.

10. (Report) Chairman's Report: Jeff Daniel.

No Report given.

11. Fire Chief's Report: *See Attached Reports.*

A. Summary of Incident Report/Activity Log

B. Monthly Activities



C. Upcoming Activities and Events

12. Ask Board Members for *items to be considered for inclusion on next agenda.*
Budget updates
13. **Schedule next Regular Session or Workshop.**
Tuesday, April 12, 2022. Regular Board Meeting
14. Adjourn of Regular Board Meeting: *6:55 pm.*

Jeff Daniel
Jeff Daniel, Chairman

4/12/22

Date

Barbara Cole
Office Administrator

03/21/2022

Date

Minutes approved by:

James

Date:

4/12/22

Minutes approved by:

Don Hunt

Date:

4-12-22

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, PAT DENNEN, INTERIM FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.