



MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

06/14/22 - Open Meeting and Public Hearing: Minutes to be approved at open public meeting on Tuesday, 07/19/2022, a public meeting of the Buckskin Fire Board convened on June 14, 2022, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting

Agenda Open Meeting

1. Call to Order: 6:07 P.M..
2. Roll Call.
Members Present: *Secretary/Clerk, Don Rountree, John Mihelich, Wayne Posey & Jeff McCormack, Chairman Daniel absent*
Staff Present: *Chief McMahan, Barbara Cole, Captain Weatherford*
Public Present: *No public present.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda.* Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. ***The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***
No public present.
4. (Action Item): Approval of Minutes submitted for Regular Session held on 5/10/2022. *Motion made by Wayne Posey for the approval of Minutes for the meeting of 5/12/2022 as written, along with a second from John Mihelich. There were no comments or questions prior to voting. Ayes: Rountree, Posey, McCormack & Mihelich. Nays: Absent: Daniel Abstain: Secretary Rountree: Motion passed by a majority vote on agenda item #4.*
5. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 05/01/22 – 05/31/22. All transactions approved by the Fire Chief; documentation for these



expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures.

A motion made by John Mihelich to approve the financial and expense reports for 05/01/2022 – 05/31/2022, along with a second from Wayne Posey.

There were no comments or questions prior to voting.

Ayes: Rountree, Posey, McCormack & Mihelich.

Nays:

Absent: Daniel.

Abstain:

Secretary Rountree: Motion passed by a majority vote on agenda item #5.

6. (Discussion and Possible Action): Discussion and Possible Action for approval regarding hiring seasonal wildland firefighters to pay out of Wildland account, not to exceed \$20,000. Chief McMahan explained the seasonal wildland firefighters Pilot program is to hire 2 temporary employees who are trained in Wildland firefighting and structural firefighting and have them work 40 hours a week, one at each station. They would be required to train and learn from the full-time firefighters and participate as a member of the crews. When on Wildland assignment BFD would be reimbursed by the State, which allows for BFD to respond to more Wildland fires and increase the profit to the Wildland fund. Currently on a Type 3 engine it requires 4-man personnel and with 2 seasonal firefighters it assist BFD to only send 2 career firefighters instead of having to deplete out current staff. This would be a 3-to-4-month program depending on the Wildland season, and a non-benefited position for the part-time personnel in the Pilot program.

A motion made by Wayne Posey to approve the Wildland Pilot program with a not to exceed a cap of \$20,000 per fiscal year, along with a second from John Mihelich.

There were no comments or questions prior to voting.

Ayes: Rountree, Posey, McCormack & Mihelich.

Nays:

Absent: Daniel.

Abstain:

Secretary Rountree: Motion passed by a majority vote on agenda item #6.

7. (Discussion and Possible Action) Discussion and Possible action for the Board to approve Resolution 2022-2 regarding Brush 1152 from San Bernadino to surplus and put out to bid for sale.

The proposal made by Chief McMahan was to authorize the Chief to dispose of the 2006 F-550 Brush patrol at no less than \$20,000. The proposal is to declare the vehicle surplus and sell the vehicle and use the money gained to use to help purchase another Fire Truck. This will also reduce the maintenance costs of the two existing trucks as well as reduce insurance costs by having one less truck.

A motion made by Wayne Posey to approve and adopt Resolution 2022-2 to surplus Brush 1152 for sale for no less than \$20,000 and put the extra money into the apparatus reserve fund for future purchase of replacement truck, along with a second from John Mihelich.



There were no comments or questions prior to voting.

Ayes Rountree, Posey, McCormack & Mihelich,

Nays:

Absent: Daniel

Abstain:

Secretary Rountree: Motion passed by a majority vote on agenda item #7.

8. (Report) Chairman's Report: Jeff Daniel.

a. *Chairman to appoint representative for AFDA election.*

AFDA was asking for one representative from each Fire District to vote for the AFDA election, and since the Chief was going to the Conference in July he would be most appropriate one to appoint.

Wayne Posey made a recommendation to appoint Chief McMahan as the Buckskin Fire District as the representative for the AFDA election, along with a second from John Mihelich.

Secretary Rountree excepted the appointment for Chief McMahan to represent Buckskin Fire District for the AFDA election.

9. Fire Chief's Report: *See Attached Reports.*

A. Summary of Incident Report/Activity Log

B. Monthly Activities

C. Upcoming Activities and Events

ISO rating to start end of July for BFD & PFD

Salary/Benefit study would be ready in September for workshop discussion.

10. Ask Board Members for *items to be considered for inclusion on next agenda.*

11. **Schedule next Regular Session.**

Tuesday, July 19, 2022. (change due to AFDA Conference on normally scheduled date)

12. Adjourn of Regular Board Meeting: 6:27 pm.



J. Munnil
Fire Board Member

7/19/2022
Date

Barbara Cole
Office Administrator

06/30/2022
Date

Minutes approved by: [Signature]

Date: 7/19/22

Minutes approved by: [Signature]

Date: 7/19/22

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.