



MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

07/19/22 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 08/9/2022, a public meeting of the Buckskin Fire Board convened on July 19, 2022, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting

Agenda Open Meeting

1. Call to Order: 6:03 P.M..
2. Roll Call.
Members Present: *Chairman, Jeff Daniel, John Mihelich, Wayne Posey & Jeff McCormack (telephonically), Don Rountree absent*
Staff Present: *Chief McMahan, Barbara Cole, Lieutenant Maxwell, FF Evan Foster*
Public Present: *Jim Donnelly.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***
No public spoke.
4. (Action Item): Approval of Minutes submitted for Regular Session held on 6/14/2022. *Motion made by Wayne Posey for the approval of Minutes for the meeting of 6/12/2022 as written except for a change on item #6 to correct the amount written to correspond with the original motion, along with a second from Jeff Daniel. There were no comments or questions prior to voting. Ayes: Daniel, Posey, McCormack & Mihelich. Nays: Absent: Rountree Abstain: Chairman Daniel: Motion passed by a majority vote on agenda item #4.*



5. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 06/01/22 – 06/30/22. All transactions approved by the Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures.
A motion made by Jeff Daniel to approve the financial and expense reports for 06/01/2022 – 06/31/2022, along with a second from John Mihelich.
There were no comments or questions prior to voting.
Ayes: Daniel, Posey, McCormack & Mihelich.
Nays:
Absent: Rountree
Abstain:
Chairman Daniel: Motion passed by a majority vote on agenda item #5.
6. (Discussion and Possible Action): Board discussion and possible approval to adopt Resolution 2023-1, to upgrade fee schedule for billing out of district retroactive to July 1, 2022.
A motion made by Wayne Posey to approve Resolution 2023-1 to revise the billing fee schedule for out of District calls to the new Exhibit A mitigation rates based on per hour retro back to July 1, 2022, along with a second from John Mihelich.
There were no comments or questions prior to voting.
Ayes: Daniel, Posey, McCormack & Mihelich.
Nays:
Absent: Rountree
Abstain:
Chairman Daniel: Motion passed by a majority vote on agenda item #6.
7. (Discussion and Possible Action) Board discussion and possible approval to Adopt Resolution 2023-2, to adopt the most current version, 2018 of the International Fire Code.
Discussion regarding the fire code, regarding responsibility, authority regarding the county, where the Chief explained that the County doesn't adopt the fire code, only the Fire District does..
A motion made by Jeff Daniel to adopt the 2018 International Fire Code, along with a second from John Mihelich.
There were no comments or questions prior to voting.
Ayes Daniel, Posey, McCormack & Mihelich,
Nays:
Absent: Rountree
Abstain:
Chairman Daniel: Motion passed by a majority vote on agenda item #7.
8. (Discussion and Possible Action): Board discussion and possible approval to authorize Chief McMahan to do a Lease/Purchase or loan not to exceed \$800K on a new or a demo fire engine.



Chief McMahan explained that BFD has one Type 1 Structural Engine and one Type 3 Wildland Engine as its first due structural engines. BFD also has a reserve engine that is 28 years only, leaving BFD with one Type 1 Structural Engine, where there should be (2) Type 1 Engines and one reserve for a total of three. BFD currently has two. Discussions continued between the Chief's recommendation and the Board. A motion was made by Wayne Posey for the Board to direct the Chief to find a truck, demo and bring back to the board, for a special meeting even with a 24-hour notice, with more details on the cost, along with a second from Jeff Daniel.

There were no comments or questions prior to voting.

Ayes Daniel, Posey, McCormack & Mihelich,

Nays:

Absent: Rountree

Abstain:

Chairman Daniel: Motion passed by a majority vote on agenda item #8.

9. (Discussion) Board discussion regarding the Cliff Development project.

Jim Downing from the Cliff Development project spoke to the Board and the Chief regarding a series of events regarding the development. He also spoke about issues that he has encountered regarding the Development project of which Chairman Daniel stated that the Board has no authority regarding regulations, only the Chief. This was a discussion item only, there was not action taken.

10. (Report) Chairman's Report: Jeff Daniel.

No Report at this time.

11. Fire Chief's Report: *See Attached Reports.*

A. Summary of Incident Report/Activity Log

B. Monthly Activities

C. Upcoming Activities and Events

ISO rating pushed out till 2023

Salary/Benefit study would be ready in September for workshop discussion.

12. Ask Board Members for ***items to be considered for inclusion on next agenda.***

13. **Schedule next Regular Session.**

Tuesday, August 9th, 2022.

14. Adjourn of Regular Board Meeting: 730 pm.



Jeff Sand
Board Chairman

8/9/22
Date

Barbara Cole
Office Administrator

07/28/2022
Date

Minutes approved by: [Signature]

Date: 7/28/2022

Minutes approved by: [Signature]

Date: 7-28-2022

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.