



## MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

12/13/22 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 01/17/2023, a public meeting of the Buckskin Fire Board convened on December 13, 2022, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting

### Agenda Open Meeting

1. Call to Order/Roll Call: 6:04 P.M.  
Roll Call:  
Members Present: *Chairman, Jeff Daniel, Don Rountree, Wayne Posey, John Mihelich, telephonically, & Jim Brouillette.*  
Staff Present: *Chief McMahan, Barbara Cole,*  
Public Present: *Jeff McCormack*
2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***  
*Jeff McCormack stated he just wanted to say that Buckskin Fire does an amazing job and that the Fire Board does an outstanding job, and he enjoyed his time on the Fire board and would miss everyone at Buckskin Fire.*
3. (Action Item): Current Board member John Mihelich and newly appointed Board member Jim Brouillette (no election necessary, as both ran with no opposition), to sign certificate of compliance of acknowledgment that they are current with reviewing the *Open Meeting Law* material. Newly appointed or re-appointed members are required to comply with State Statutory Training.  
*Both John Mihelich and Jim Brouillette state that they had read the Open Meeting Law material that was given to them before the meeting, and they were compliant.*
4. (Action Item): Oath of office for new and re-elected Fire Board Members to administered by current Board Chair. John Mihelich and Jim Brouillette to sign Oath of Office document.  
*Oath of office to be signed after meeting by both parties.*



5. (Action Item): Elect New Officers, Chairman and Secretary, of the Buckskin Fire Board in open meeting.  
*Motion made by Wayne Posey to keep the current Board Chair, Jeff Daniel and current Board Secretary, Don Rountree, in the positions they already hold, along with a second from John Mihelich. Before voting, Both the current Chair and current Secretary accepted the nomination. There were no comments or questions prior to voting.*  
*Ayes: Daniel, Rountree, Posey, Mihelich & Brouillette*  
*Nays:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on agenda item #5.*
  
6. *Elected Chairman proceeded with remainder of the meeting.*
  
7. (Action Item): All Board Members to sign documents for authorized signatures of new Fire Board for accounts held at La Paz County Treasurer's office. *Chairman Daniel stated that all documents to be signed at the end of the meeting.*
  
8. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 23-16 to approve:
  - A: Minutes submitted for Open Meeting held on 11/15/2022.
  - B: Acceptance of monthly expense reports for 11/01/2022-11/30/2022.
  - C: New Fire Board to re-affirm Chief McMahan's contract per contract.*Question asked by Board member Posey regarding the Chief Contract back on the agenda, Chief stated that according to terms of his contract, with a new Fire Board, they all would have to agree with the contract, therefore all of the Board members needed to re-affirm.*  
*Motion made by Wayne Posey for the approval of Consent agenda Bill 23-16, along with a second from John Mihelich.*  
*There were no comments or questions prior to voting.*  
*Ayes Daniel, Rountree, Posey, Mihelich & Brouillette.*  
*Nays:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on agenda item #8.*
  
9. (Report) Chairman's Report: Jeff Daniel.
  - A: Ask Board Members for **items to be considered for inclusion on next agenda.**
  - B: Schedule next Regular Session. *Tuesday, January 17, 2023**No other report given*



10. Fire Chief's Report:

- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events

*Update on Employees & achievements*

*New Engine status*

*1101 Engine Status*

*Wildland Pilot program update*

*Grants*

*Ambulance updates*

*Budget Calendar*

*Budget assumptions*

*Funding Policies*

*Salary Survey*

*Moonridge and Station 211 regarding lease, for future agenda item.*

11. Adjourn of Regular Board Meeting: 7:30 pm.

*Jeff Deuel*  
Board Chairman

1-17-23  
Date

Barbara Cole  
Office Administrator

12/22/2022  
Date

Minutes approved by: *Don Sanchez* Date: 1-17-23

Minutes approved by: *Jeff Deuel* Date: 1-17-23

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.