



MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

01/17/23 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 02/16/2023, a public meeting of the Buckskin Fire Board convened on December 13, 2022, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting

Agenda Open Meeting

1. Call to Order/Roll Call: 6:02 P.M.
Roll Call:
Members Present: *Chairman, Jeff Daniel, Don Rountree, Wayne Posey, John Mihelich, & Jim Brouillette.*
Staff Present: *Barbara Cole, Captain Weatherford (filling in for Chief McMahan who was at a work conference), & Chase Rather*
Public Present: *No Public Present*
2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***
No Public present.
3. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 23-18 to approve:
 - A: Minutes submitted for Open Meeting held on 12/13/2022.
 - B: Acceptance of monthly expense reports for 12/01/2022-12/31/2022.
 - C: Approval of Financial Management Policy 1.6.5, Apparatus, Building & Equipment Reserve.
 - D: Approval of Financial Management Policy 1.6.8, General Fund Working Capital Balance.
 - E: Approval of Financial Management Policy 1.6.10, Contingency Reserve
 - F: Approval of Financial Management Policy 1.3.11, Compensated Absences Reserve.*Discussion regarding Financial Policy, 1.6.5, Apparatus, Building & Equipment, section 1.3, regarding as an alternative to accumulating cash, BFD may also choose to issue voter approved bonds to acquire apparatus and equipment. A motion made by Wayne Posey for the approval of Consent agenda Bill 23-18, which included items A, B, D, E & F, and to*



approve item C, Financial Policy 1.6.5, with the removal of 1.3, “regarding the alternative to accumulating cash, BFD could choose to issue voter approved bonds”, along with a second from Don Rountree.

There were no comments or questions prior to voting.

Ayes Daniel, Rountree, Posey, Mihelich & Brouillette.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #3.

4. (Discussion and Possible Action): to approve Agenda Bill 23-19 for approval of Resolution 2023-4 to add and remove signers on the Wells Fargo bank account.

A motion was made by Don Rountree to remove approve Resolution 2023-4 to remove prior Board member Jeff McCormack and to add new Board member Jim Brouillette to Wells Fargo Bank Account, along with a second from Wayne Posey.

There were no comments or questions prior to voting.

Ayes Daniel, Rountree, Posey, Mihelich & Brouillette.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.

5. (Discussion and Possible Action): to approve Agenda Bill 23-20 for the purchase of SCBA's. Captain Weatherford explained the FEMA grant that was awarded on 12/20/2022, that Bucksfire Fire was approved for the amount of \$114,285.71 for the purchase of SCBA's and that this was just approval from the Board to be able to purchase the equipment.

A motion was made by Wayne Posey to approve the purchase of the SCBA's according to the FEMA grant, along with a second from John Mihelich.

There were no comments or questions prior to voting.

Ayes Daniel, Rountree, Posey, Mihelich & Brouillette.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #5.

6. (Discussion): Discussion regarding budget assumptions for new budget projections for the FYE 2024. Chief McMahan had attached budget projections in the Board package for the Board to see what his projected expenses to comment and be able to send to the Chief any questions or concerns on certain items listed for discussion. There was no action taken, discussion item only.



7. (Discussion and Possible Action): to approve Agenda Bill 23-21 for approval of boat ramp replacement. *It was explained to the Board in order to move forward with removal and replacement of the boat ramp, which is in great need of being replaced, that the Board would approve the project not to exceed \$20k out of the Contingency fund until the grant that had been written but not approved and reviewed sometime in February 2023, and with the river down it would be a good time to remove the old portions, and that the District had already checked with the Army Corp of Engineers, of which was stated as long as no equipment was in the water, the District would not need a permit.*
A motion was made by Wayne Posey for the approval for the boat ramp replacement and to be able to use up to \$20k from the Contingency fund as long as all the permissions from the necessary agency's approve the project, along with a second from Don Rountree.
There were no comments or questions prior to voting.
Ayes Daniel, Rountree, Posey, Mihelich & Brouillette.
Nays:
Absent:
Abstain:
Chairman Daniel: Motion passed by a unanimous vote on agenda item #7.
8. (Report) Chairman's Report: Jeff Daniel.
A: Ask Board Members for ***items to be considered for inclusion on next agenda.***
B: Schedule next Regular Session. *Thursday, February 16, 2023, because of Tuesday being Valentine's Day.*
No other report given.
9. Fire Chief's Report:
A. Summary of Incident Report/Activity Log
B. Monthly Activities
C. Upcoming Activities and Events
10. Adjourn of Regular Board Meeting: 6:30 pm.



Board Chairman

Date

Barbara Cole

Office Administrator

01/25/2023

Date

Minutes approved by: _____

Date: _____

Minutes approved by: _____

Date: _____

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.