



## MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

06/13/23 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 07/18/2023, a public meeting of the Buckskin Fire Board convened on June 13, 2023 that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

### Agenda Open Meeting

1. Call to Order/Roll Call: 6:00 pm.  
Roll Call:  
Members Present: *Chairman, Jeff Daniel, John Mihelich, Jim Brouillette, Wayne Posey & Don Rountree.*  
Staff Present: *Chief McMahan, Barbara Cole, Captain Weatherford, FF Kowalski.*  
Public Present: *No Public Present*
2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***  
*No Public present.*
3. (Recognition): Buckskin Fire District and Fire Board recognizes Captain Chris Chambers on his 30 years and his retirement.  
*Captain Chambers was not present at the meeting. Wayne Posey suggested next time that they have a Resolution for recognition and to memorialize the retiree. No other action necessary.*
4. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 23-31 to approve:  
A: Minutes submitted for Open Meeting held on 05/09/2023.  
B: Acceptance of monthly expense reports for 05/01/2023-05/31/2023.  
  
*A motion was made by John Mihelich to accept the Consent Agenda 23-31 as written which includes items A&B, along with a second from Don Rountree.  
There were no comments or questions prior to voting.  
Ayes Daniel, Posey, Rountree, Mihelich & Brouillette.*



*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.*

5. (Discussion & Possible Action): Discussion and Possible approval of Agenda Bill 23-32 regarding revising the Fire Recovery Billing Rates to include approving Resolution 2024-1, effective July 1, 2023.

*A motion was made by Wayne Posey to approve Agenda Bill 23-32 as read, along with a second from Jim Brouillette.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #5.*

6. (Discussion and Possible Action): Discussion and Possible action regarding MOU with Buckskin Fire District Union. Chief distributed the MOU at the Board meeting, as there was nothing to give the Board before the meeting. He explained that the MOU is a good idea between the district and the Union, it does not change anything regarding the benefits that are already in place, including the pay scale that would be effective July 1, 2023. Everything is the same, The District will determine the overall goals, objectives and policies affecting the District. The Fire Chief shall in good faith include the Union in critical decisions related to conditions as he sees fit. There were some other comments, but nothing controversial. A motion was made by Don Rountree to accept and approve the MOU as presented, with a retroactive date of January 1, 2023, along with a second from John Mihelich. Chairman Daniel asked that the MOU be brought back at the next meeting to have signature lines for him and the Chief to sign, not an agenda item only signatures, with no other action on this topic. There were no other comments or questions prior to voting.

*Ayes: Daniel, Rountree, Mihelich & Brouillette.*

*Nays:*

*Absent:*

*Abstain: Posey, he stated he didn't disagree, just had not had time to read the MOU thoroughly.*

*Chairman Daniel: Motion passed by a majority vote on agenda item #6.*



7. (Discussion and Possible Action): Discussion and Possible approval of Agenda Bill 23-33 for revision of Policy 2.2.4.1 Holiday policy.  
*Chief explained that the current policy allowed 10 holidays, and that 2 years ago an additional state and federal holiday was added (Juneteenth) and asked that Buckskin Fire District Policy to keep up with the current changes, which would bring the total list of holidays to 11, although he did state that not all State government entities allow the extra holiday to be taken, but they are aware that they can. In addition, currently one administrative person receives one floating holiday, and this amendment would increase to match the Fire Chief to two floating holidays for equity. Wayne Posey commented on the fact that the admin person was able to take the time, as it does not affect any wages, but that the fire personnel was adding another dollar benefit day to their salaries. Don Rountree stated that since there had currently been a long-time employee retirement, that it would be a savings regarding the payroll costs and that he was always in favor of being able to use cost savings to benefit the current employees. A motion was made by Don Rountree to approve Agenda Bill 23-33 to add the additional holiday to the policy and the extra floating holiday to the admin person to match the Chief, along with a second from John Mihelich. There were no other comments or questions prior to voting.*  
*Ayes: Daniel, Rountree, Mihelich & Brouillette.*  
*Nays:*  
*Absent:*  
*Abstain: Posey*  
*Chairman Daniel: Motion passed by a majority vote on agenda item #7.*
8. (Report) Chairman's Report: Jeff Daniel.  
A: Ask Board Members for **items to be considered for inclusion on the next agenda.**  
B: Schedule the next Regular Session. *Tuesday, July 18, 2023. (Due to AFDA Conference)*  
*No other report given.*
9. Fire Chief's Report:  
A. Summary of Incident Report/Activity Log  
B. Monthly Activities  
C. Upcoming Activities and Events  
D. Other  
*Some of the topics Chief McMahan discussed were:*  
*Replaced the air conditioner for the weight room and training room. Tube float outcome, the current grant that purchased the Mass casualty trailer, promotional testing, current training classes coming up, incorporating task pay stipend into the*



salaries and the current AFDA conference coming up. Bouse and Parker IGA, ARPA funds.

10. Adjourn of Regular Board Meeting: 6:56 pm.

Jeff Rasmussen  
Board Chairman

18 July 23  
Date

Barbara Cole  
Office Administrator

06/26/2023  
Date

Minutes approved by: W. D. R.

Date: 7/18/23

Minutes approved by: [Signature]

Date: 7/18/23

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.