



MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

09/12/23 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 10/10/2023, a public meeting of the Buckskin Fire Board convened on September 12, 2023 that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

Agenda Open Meeting

1. Call to Order/Roll Call: 6:02 pm.
Roll Call:
Members Present: *Chairman, Jeff Daniel, John Mihelich, Jim Brouillette, Wayne Posey. Don Rountree (telephonically)*
Staff Present: *Chief McMahan, Barbara Cole, Captain Weatherford & FF Rather.*
Public Present: *Kariann Noeltner.*
2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***
Comments made by Kariann Noeltner were she wanted to let the Fire Board know that she is going to run for the Board of Supervisors. She gave here background and experience and she wanted to introduce herself to the board, to be able to put a face with a name when it came up for voting..
3. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 23-38 to approve:
 - A: Minutes submitted for Open Meeting held on 08/08/2023.
 - B: Acceptance of monthly expense reports for 08/01/2023-08/31/2023.*A motion was made by Don Rountree to accept the Consent Agenda 23-38 as written which includes items A&B, along with a second from John Mihelich.*
There were no comments or questions prior to voting.
Ayes Daniel, Rountree, Mihelich & Brouillette.
Nays:
Absent:
Abstain: Posey abstained from voting on the minutes but voted yes on expenses.



Chairman Daniel: Motion passed by a majority vote on agenda item #3.

4. (Discussion): Grant for Mass Casualty Trailer overage.
Chief McMahan had let the Board know that the former person in charge of the purchases for the Mass Casualty Grant had overspent by \$2,213.81, but that we had also received a WACMS grant for \$ 4,500 that had made up the difference on some of the EMS purchases, and that he just wanted to be transparent with the Board of the actual costs. The Board thanked the Chief for being up front on the overage of the grant. Discussion item only, no action necessary. Informational only.

5. (Discussion & Possible Approval): Agenda Bill 23-39 to formalize grant reimbursement money for the building reserve for possible building structure.
*Chief McMahan had recommended the Board to approve the AFG (Assistance to Firefighters Grant) reimbursement from the SCBA (Self Contained Breathing Apparatus) Grant to be directed to the Building Fund for the purpose of a storage building for apparatus. He explained that the money coming back to BFD as a reimbursement grant for AFG SCBA Grant, had been set up expense in FYE 2023, but we are being reimbursed in FYE 2024, and by policy, any monies that was not budgeted in the current FYE would be put in the apparatus fund unless directed by the Board. Chief explained to the Board he was getting bids regarding a building structure, and when that was completed it would be brought back to the board before anything was formulized regarding a building structure. A motion was made by Wayne Posey to approve the reimbursement money form the AFG Grant to be directed to the Building Fund for future purchase of Building structure for coverage of the apparatus, along with a second from Jim Brouillette. There were no comments or questions prior to voting.
Ayes Daniel, Rountree, Mihelich, Posey & Brouillette.
Nays:
Absent:
Abstain:
Chairman Daniel: Motion passed by a unanimous vote on agenda item #5.*

6. (Discussion & Possible Action): Agenda Bill 23-40 regarding Joint Power of Authority that was discussed at last month's meeting.
The recommendation from Chief McMahan was to approve \$5,000 from the Contingency fund for BFD's portion of the consultant to study BFD in a JPA with other interested departments, which would allow to participate in the JPA study to see if it would be feasible if BFD could benefit from this type of arrangement. Last month the Fire Board had authorized the Fire Chief to expend up to \$5k if he felt it was worthwhile but based on limited conversations with the Fire Board members, and which Board member Posey absent



he had brought it back to the Board. Captain Weatherford had attended in the Chief's absence the overview meeting representing Buckskin and Parker Fire, which included representatives from Kingman, Golden Valley, Bullhead Fire, Northern AZ, Golden Shores, Mohave Valley, and Desert Hills. Discussions from the Board regarding who would benefit the most, and what the value of the cost would bring to the District. An outside consulting firm would be doing the feasibility report with the contributing Fire Departments sharing the cost of the study of \$35k. Pros and cons of moving forward were discussed, with some board members not agreeing on the impact it could or could not bring to BFD or PFD as they were the smaller Fire Districts. Board member Posey had stated that he would be more inclined to pay a \$35k fee for a La Paz county feasibility study that included the local fire districts, Buckskin, Parker, Quartzsite, Bouse and Ehrenberg, instead of the \$5k that was being asked to be included in the study of the above-mentioned Fire departments. It was asked by one of the Board members if this was to just be part of the feasibility study, and not a commitment to be part of a Joint Authority, of which the answer was yes from the Chief. A motion was made by Don Rountree that if Parker Fire voted to move forward at the meeting being held on Wednesday, September 13th, 2023, then Buckskin Fire would also agree to pay the \$5k for their portion of the feasibility study, along with a second from Wayne Posey.

There were no comments or questions prior to voting.

Ayes Daniel, Rountree, Mihelich, Posey & Brouillette.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #6.

7. (Report) Chairman's Report: Jeff Daniel.

A: Ask Board Members for ***items to be considered for inclusion on the next agenda.***

B: Schedule the next Regular Session. *Tuesday, October 10, 2023.*

No other report given.

8. Fire Chief's Report:

A. Summary of Incident Report/Activity Log

B. Monthly Activities

C. Upcoming Activities and Events

D. Other

Some of the topics Chief McMahan discussed were:

Meeting with Deputy Chief Scott Tuttle regarding the San Bernadino contract, still a work in progress. New Engine being put in service, current Wildland assignments, SCBA grant and receiving the equipment & Fire Prevention Grant.



9. Adjourn of Regular Board Meeting: 7:54 pm.

Jeff Reed
Board Chairman

10/10/23
Date

Barbara Cole
Office Administrator

10/02/2023
Date

Minutes approved by: Jimma

Date: 10/10/23

Minutes approved by: Don Kent

Date: 10-10-23

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.