



## MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

11/14/23 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 12/12/2023, a public meeting of the Buckskin Fire Board convened on October 10, 2023 that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

### Agenda Open Meeting

1. Call to Order/Roll Call along with introduction of BFD's two new Firefighters to the Fire Board: 6:02 pm.  
Roll Call:  
Members Present: *Chairman, Jeff Daniel, John Mihelich, Jim Brouillette, Wayne Posey & Don Rountree.*  
Staff Present: *Chief McMahan, Barbara Cole.*  
Public Present: *Auditor Steven May from Bakertilly.*
2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***  
*No Public Comments.*
3. (Discussion & Possible Action): Auditor from Bakertilly (formerly Henry & Horne) to call in to go over the Annual Audit for Fiscal Year End 06.30.23. Board possible approval Agenda Bill 24-42 to accept the FYE 2023 Audit report.  
*Steven May presented the audited financial statements that were included in the Board package and explained that it was a very clean audit and had no issues to report regarding compliancy or any material weaknesses regarding internal control. A motion was made by Wayne Posey to approve Agenda Bill 24-42 as presented, along with a second from Don Rountree.*  
*There were no comments or questions prior to voting.*  
*Ayes Daniel, Rountree, Posey, Mihelich & Brouillette.*  
*Nays:*  
*Absent:*  
*Abstain:.*



Chairman Daniel: Motion passed by a unanimous vote on agenda item #3.

4. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 24-43 to approve:

A: Minutes submitted for Open Meeting held on 10/10/2023.

B: Acceptance of monthly expense reports for 10/01/2023-10/31/2023.

*A motion was made by Don Rountree to accept the Consent Agenda 24-43 as written which includes items A&B, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes Daniel, Rountree, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent:*

*Abstain:*

Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.

5. (Report) Chairman's Report: Jeff Daniel.

A: Ask Board Members for **items to be considered for inclusion on the next agenda.**

B: Schedule the next Regular Session. *Tuesday, December 12, 2023.*

*No other report given.*

6. Fire Chief's Report:

A. Summary of Incident Report/Activity Log

B. Monthly Activities

C. Upcoming Activities and Events

D. Other

*Some of the topics Chief McMahan discussed were San Bernadino contract, still a work in progress. The Parking lot issue, storage building update, apparatus status..*

7. Adjourn of Regular Board Meeting: 6.42 pm.

Jeff Daniel  
Board Chairman

12/12/23  
Date

Barbara Cole  
Office Administrator

11/23/2023  
Date

Minutes approved by: [Signature]

Date: 12/12/23

Minutes approved by: [Signature]

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