



## MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

01/16/2024 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 02/13/2024, a public meeting of the Buckskin Fire Board convened on January 16, 2024, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

### Agenda Open Meeting

1. Call to Order/Roll Call  
Roll Call: 6:02 pm  
Members Present: *John Mihelich, Jim Brouillette, Wayne Posey, Chairman, Jeff Daniel & Don Rountree absent.*  
Staff Present: *Chief McMahan, Barbara Cole.*  
Public Present: *Captain Weatherford, FF Rather*
2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***  
*No Public Comments.*
3. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 24-46 to approve:  
A: Minutes submitted for Open Meeting held on 12/12/2023.  
B: Acceptance of monthly expense reports for 12/01/2023-12/31/2023.  
*A motion was made by Wayne Posey to accept the Consent Agenda 24-46 as written which includes items A&B, along with a second from Jim Brouillette. There were no comments or questions prior to voting. Ayes, Posey, Mihelich & Brouillette.*  
*Nays:*  
*Absent: Daniel, Rountree*  
*Abstain:.*  
*Chairman Mihelich: Motion passed by a majority vote on agenda item #3.*
4. (Discussion Item): regarding 2024-2025 Budget Assumptions.



*Chief McMahan showed a power point presentation regarding the necessary budget assumptions that included personnel costs, apparatus expense costs and the forthcoming budget costs and needs of the District for the FYE 2025.  
This presentation and discussion were only for budgeting purposes and no action was taken.*

5. (Discussion & Possible Action): To review and/or approve BFD Policy 2.2.9 Travel Authorization & Per Diem Reimbursement.

*A motion was made by Wayne Posey to accept the BFD Policy 2.2.9 Travel Authorization & Per Diem Reimbursement, with the reviewing of the paid travel expenses by the Board using the existing forms, along with a second from Jim Brouillette.*

*There were no comments or questions prior to voting.*

*Ayes, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent: Daniel, Rountree*

*Abstain:.*

*Chairman Mihelich: Motion passed by a majority vote on agenda item #5.*

6. (Discussion & Possible Action): Certified letter sent from EWS regarding billing.  
*This item was regarding Parker South and a fire call that BFD had done mutual aid, Parker South is not in any Fire District, but Parker Fire has a current contract with the Town of Parker if the property owner does not pay, then the Town of Parker will pay the Fire District. Buckskin had billed Parker Fire, as the Town of Parker was not going to pay Buckskin. The reason for the letter from EWS as it had inquired on the wording of the report, Chief was just keeping the Fire Board informed.*

*A motion was made by John Mihelich to let Chief McMahan handle the situation as he sees fit and for the BFD board not to get involved, along with a second from Wayne Posey.*

*There were no comments or questions prior to voting.*

*Ayes, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent: Daniel, Rountree*

*Abstain:.*

*Chairman Mihelich: Motion passed by a majority vote on agenda item #6.*

7. (Discussion): Regarding Chief McMahan contract renewal in March 2024.  
*No motion necessary as Board decided to table the agenda item until next month, when all Board members were present.*

8. (Report) Chairman's Report: Jeff Daniel.

A: Ask Board Members for ***items to be considered for inclusion on the next agenda.***

B: Schedule the next Regular Session. *Tuesday, February 13, 2024.*

*No other report given.*



9. Fire Chief's Report:

- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events
- D. Other

*Some of the topics Chief McMahan discussed were regarding apparatus status, Building status, BLM approval regarding new building, Parker South.*

10. Adjourn of Regular Board Meeting: 6.49 pm.

[Signature]  
Board Chairman

2/23/24  
Date

Barbara Cole  
Office Administrator

01/23/2024  
Date

Minutes approved by: [Signature]

Date: 2/13/24

Minutes approved by: [Signature]

Date: 2/13/24

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST 48 HOURS PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.