



## MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

02/13/2024 - Open Meeting: Minutes to be approved at open public meeting on Wednesday, 03/20/2024, a public meeting of the Buckskin Fire Board convened on February 13, 2024, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

### Agenda Open Meeting

1. Call to Order/Roll Call

Roll Call: 6:02 pm

Members Present: *Chairman, Jeff Daniel, John Mihelich, Jim Brouillette, Wayne Posey, & Don Rountree.*

Staff Present: *Chief McMahan, Barbara Cole, Captain Weatherford*

Public Present: *Melissa Newton, Garrett Sholl, Laynee Sholl, David Plunket, Kyle Jones, Michael Kelly, Nora Yackley & Marsha Crawford.*

2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***

*Chairman gave the public 5 minutes to speak.*

*Melissa Newton representing Parker Chamber of Commerce, Nora Yackley, Interim Parker Town Manager, David Plunkett, Board of Supervisors, Micheal Kelly, EWS Parker South, Kyle Jones, EWS Parker South, Garret Sholl, owner of Roadrunner and Board of Adjustments, Laynee Sholl, local realtor and Marsha Crawford, Plantation Mobile Park, 2<sup>nd</sup> speaking by David Plunkett, realtor for Plunkett Realty & Laynee Sholl, owner of Roadrunner.*

3. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 24-49 to approve:

A: Minutes submitted for Open Meeting held on 01/11/2024.

B: Minutes submitted for Special Open Meeting held on 01/26/2024

C: Acceptance of monthly expense reports for 01/01/2024-01/31/2024.

*A motion was made by Wayne Posey to accept the Consent Agenda 24-49 as written which includes items A&B,& C, along with a second from John Mihelich.*



*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent:*

*Abstain: Daniel & Rountree on item (A) only as not present at the 01.11.24 meeting.*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #3 with the exception noted.*

4. (Discussion Item): regarding 2024-2025 Budget Revenues.

*Chief McMahan passed out to each Board member a copy of the February 10, 2024, BFD Tax levy worksheet sent out by the La Paz County assessor, for the tax levy limit rates. Chief discussed that he didn't think the current allowable levy limit was correct and that was being verified. This was only a discussion item, as to follow the Budget calendar that was approved in December 2023, regarding the budget process. No other action needed as a discussion only*

5. (Discussion & Possible Action): Agenda Bill 24-50 regarding PSPRS June 2023 actuarial and funding pension reserve account.

*(a) Discussion regarding an intent of a prior motion in December of 2021, which was the intended plan based on the discussion held at that time, but the motion and later actions caused some inability to meet the motion and the intent at the same time. There were two motions made for each topic that was discussed regarding the Pension reserve funding plan and for the future pension budget line item. A motion was made by Wayne Posey to keep funding on an annual basis \$62k to the pension reserve account until it reaches a balance of \$500k, along with a second from Jeff Daniel.*

*There were no comments or questions prior to voting.*

*Ayes, Daniel, Rountree, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent:*

*Abstain:.*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #5a.*

*5B. A second motion was made by Wayne Posey for any leftover funds that were not used, for the line item in the budget regarding PSPRS only, to be either put in as extra to the Pension reserve fund to be later paid directly to PSPR or send to PSPRS directly at that time, at the end of the fiscal year presented, along with a second from Jeff Daniel.*

*There were no comments or questions prior to voting.*

*Ayes, Daniel, Rountree, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent:*

*Abstain:.*



*Chairman Daniel: Motion passed by a unanimous vote on agenda item #5b.*

6. Possible motion to go into Executive Session pursuant to A.R.S. §38-431.03.A.1: Fire Chief contract discussion.

*A motion was made by Wayne Posey to table the action item, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent:*

*Abstain:.*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #6.*

7. (Discussion & Possible Action): Possible Board action regarding Fire Chief contract for renewal March 2024.

*A motion was made by Wayne Posey to table the action item, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Rountree, Posey, Mihelich & Brouillette.*

*Nays:*

*Absent:*

*Abstain:.*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #7.*

8. (Report) Chairman's Report: Jeff Daniel.

A: Ask Board Members for ***items to be considered for inclusion on the next agenda.***

*David Plunket requested to be on the next month's meeting as a discussion item with Chairman Daniel telling David to get with Barbara way ahead of time to be on the agenda..*

B: Schedule the next Regular Session. *Wednesday, March 20, 2024.*

*No other report given.*

9. Fire Chief's Report:

A. Summary of Incident Report/Activity Log

B. Monthly Activities

C. Upcoming Activities and Events

D. Other

*Some of the topics Chief McMahan discussed were regarding EMS vehicle that had been bid on. AEMT classes being held at the College, paid for by a grant for our BFD & PFD Firefighters that are currently not paramedics to be able to get their eventual*



*paramedic licenses through classes locally at the College all paid for, that will benefit both communities of Parker and Buckskin.*

10. Adjourn of Regular Board Meeting: 7.43 pm.

Jeff Davel  
Board Chairman

3/20/24  
Date

Barbara Cole  
Office Administrator

02/28/2024  
Date

Minutes approved by: Mumail Date: 3/20/2024

Minutes approved by: Jon Stewart Date: 3-20-24

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.