



MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

04/08/2025 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 05/13/2025, a public meeting of the Buckskin Fire Board convened on April 8, 2025, that started at 5:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

Agenda Open Meeting

1. Call to Order/Roll Call:
Roll Call: 5:05 pm.
Members Present: *Chairman, Jeff Daniel, Chris Chambers, John Mihelich, Wayne Posey, & Jim Brouillette.*
Staff Present: *Chief John Chamberlin, Barbara Cole, Captain Weatherford, Captain Maxwell, FF Fernandes.*
Public Present: *No Public Present*
2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***
No Public present.
3. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 25-91 to approve the following:
 - a. Minutes submitted for Open Meeting held on 03/11/2025.
 - b. Acceptance of monthly expense reports for 03/01/2025-03/31/2025.*A motion was made by Wayne Posey to approve Consent Agenda Bill 25-91, as written including financial reports, along with a second from John Mihelich. There were no more comments or questions prior to voting. Ayes: Daniel, Chambers, Posey, Brouillette & Mihelich. Nays: Absent: Abstain: Chairman Daniel: Motion passed by a unanimous vote on agenda item #3.*



4. (Discussion & Possible Action Item): Review & Possible approval of Agenda Bill 25-88, (a) to approve the DFFM Grant 24-ARPA-115 funding grant & (b) Resolution 25-3 pertaining to the consideration and acceptance of grant award of \$400,000 to BFD to match funds for a Type 3 WL Engine.

Chief Chamberlin discussed some of the background regarding the grant being managed by the Arizona Department of Forestry and Fire Management & some of the effects it has on the Strategic Plan.. A motion was made by Wayne Posey to approve Agenda Bill 25-92 of (a) acceptance of the grant proceeds and (b) to approve Resolution 2025-3 for the acceptance of the ARPA related funding, managed by the Arizona Department of Forestry and Fire Management in the amount of the \$400K, along with a second from Chris Chambers.

There were no more comments or questions prior to voting.

Ayes: Daniel, Chambers, Posey, Brouillette & Mihelich.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.

5. (Discussion & Possible Action): Possible action to approve Agenda Bill 25-93 for the contract between BFD & Trahan Enterprises, LLC., from legal counsel.
Chief explained that he was still waiting on the draft from Legal counsel, and that the best way would be just to table the agenda item and have a special meeting at a later date when counsel was able to finish the review. Item tabled for later discussion.

6. (Discussion only): To discuss updates for the 5-year Strategic plan that was adopted at a prior meeting..

Chief updated the board with information regarding the Strategic plan regarding the timeline of the goals that were presented in the plan. No other comments were made, it was a Discussion only, no action needed..

7. (Discussion & Possible Action): Possible Board approval of Agenda Bill 25-94 to approve the draft budget for public posting for FYE 2026.

Chief explained that the proposed budget was based on the assumptions that the board had been given at the last meeting, and that he had brought back a budget regarding the assumptions, Strategic plan and raising the rate to the 3.75 tax rate for them to approve the draft for the public posting for at least 20 days for the board to consider for adoption at the next month's meeting. A motion was made



by Chris Chambers to approve the draft budget as presented for the public posting, along with a second from Jim Brouillette.

There were no more comments or questions prior to voting.

Ayes: Daniel, Chambers, Posey, Brouillette & Mihelich.

Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #7.

8. (Report): Chairman's Report:

a: Ask Board Members for *items to be considered for inclusion on the next agenda.*

b: Schedule the next Regular Session:

Scheduled May 13, 2025.

Re-schedule tabled agenda item 5 for possible April 24, 2025, meeting.

9. Fire Chief's Report:

A. Summary of Incident Report/Activity Log

B. Monthly Activities

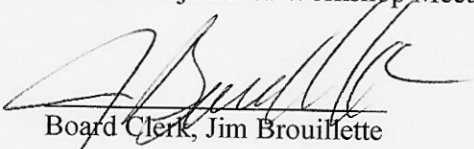
C. Upcoming Activities and Events

D. Other

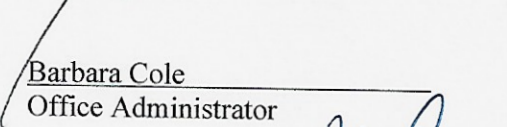
Chief discussed the monthly happenings, upcoming events, etc.

Equipment replacement, Grants that had been applied for, status regarding current grants, a possibility of joint training with different agencies, a Regional Training Center, ImageTrend, etc. Cancellation of San Bernadino contract.

10. Adjourn of Workshop Meeting: 5:41 pm.

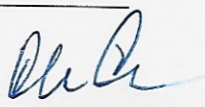

Board Clerk, Jim Brouillette

05-13-25
Date

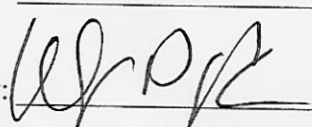

Barbara Cole
Office Administrator

04/23/2025

Date

Minutes approved by: 

Date: 5/13/25

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