



## MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

11/11/2025 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 12/09/2025, a public meeting of the Buckskin Fire Board convened on November 11, 2025, that started at 5:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

### Agenda Open Meeting

1. Call to Order/Roll Call:  
Roll Call: 4:05 pm. *(Meeting time was changed for this meeting only, & was posted accordingly.*  
Members Present: *Chairman Daniel, Jim Brouillette, Chris Chambers, John Mihelich, & Wayne Posey.*  
Staff Present: *Interim Operations Chief Weatherford & Barbara Cole*  
Public Present: *Steven May (Outside Auditor)*
2. (Discussion & Possible Action): Auditor from BakerTilly to call in to go over the annual audit for the Fiscal Year End 06.30.25. Board possible approval Agenda Bill 26-122 to accept the FYE 2025 Audit Report.  
*Steven May presented the audited financial statements that were included in the Board package and explained that it was a very clean audit and had no issues to report regarding compliance or any material weaknesses regarding internal control. He asked the Board if they had any questions or concerns, of which there were no questions. A motion was made by Jeff Daniel to approve Agenda Bill 26-122 to accept the Audited 2025 Financials as presented by the auditor, along with a second from John Mihelich.*  
*Ayes: Daniel, Posey, Chambers, Mihelich & Brouillette.*  
*Nays:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on agenda item #2.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***



*There were no public comments*

4. **Consent Agenda:** Discussion & possible Approval of Consent Agenda Bill 26-123 to approve the following:

- a. Minutes submitted for Open Meeting held on 10/14/2025.
- b. Acceptance of monthly expense reports for 10/01/2025-10/31/2025.

*A motion was made by Chris Chambers to approve Consent Agenda Bill 26-118, as written including financial reports, along with a second from John Mihelich`.*

*There were no more comments or questions prior to voting.*

*Ayes: Daniel, Chambers, Posey, Brouillette & Mihelich.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #4.*

5. (Discussion & Possible Action): Discussion & Possible Action to approve Agenda Bill 26-124 to authorize Interim Chief Weatherford to accept the proposal for a 50 x 60 steel building to be able to have all of the apparatus & equipment under cover for a not to exceed of \$350k from the Building Reserve.

*Interim Chief Weatherford explained that we had received 3 outside bids and that the one listed in the board package was the lowest & bid, and the one that BFD wanted to go with. There were a few more discussions regarding the building. There were no more comments or questions prior to voting.*

*A motion was made by Wayne Posey to approve the bid from ABCO Building for \$274,663 and for the total project cost not to exceed \$350k & to authorize Interim Chief Weatherford the authority to execute any agreements to do the project, along with a second from Jim Brouillette.*

*There were no comments or questions prior to voting*

*Ayes: Daniel, Chambers, Posey, Brouillette & Mihelich.*

*Nays:*

*Absent:*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #5*

6. (Discussion & Possible Action): Board discussion and possible approval Agenda Bill 26-125 regarding revising the Fire Recovery Rates (Schedule A) and to adopt Resolution 2026-03 effective immediately..

*A motion was made by Chris Chambers to approve Agenda Bill 26-125to revise the billing fee schedule, along with a second from John Mihelich.*

*There were no comments or questions prior to voting.*

*Ayes: Daniel, Chambers, Posey, Brouillette & Mihelich.*



Nays:

Absent:

Abstain:

Chairman Daniel: Motion passed by a unanimous vote on agenda item #6.

7. (Report): Chairman's Report:

a: Ask Board Members for **items to be considered for inclusion on the next agenda.**

b: Schedule the next Regular Session:

Chairman Daniel commented on the Parker Fire BBQ that was held over the weekend and commended the Firefighters who participated that is was an awesome event for Parker and that he would like to see more community involvement at Buckskin Fire.

No other comments

Next meeting scheduled for December 9, 2025

8. Fire Chief's Report:

- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events
- D. Other

9. Adjourn of Meeting: 4:33 pm.

Jeff Daniel  
Board Chair, Jeff Daniel

Dec 9, 2025  
Date

Barbara Cole  
Office Administrator

11/17/2025  
Date

Minutes approved by: Mind

Date: Dec 9, 2025

Minutes approved by: DL

Date: 12/9/25

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, JASON WEATHERFORD, INTERIM FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.